



## **CITY OF GROVELAND**

### **ZONING PERMIT APPLICATION CHECKLIST/REQUIREMENTS**

\_\_\_ Completed Application including property records card (can be found at [www.lakecopropappr.com](http://www.lakecopropappr.com)).

\_\_\_ Application Signed by Owner or Fence/Paver Installation Company completely filled out.

\_\_\_ Site Plan/Survey showing location of Fence/Pavers. Total impervious area to be calculated including new area covered by Pavers.

\_\_\_ Notice of Commencement if value over \$2,500.

\_\_\_ Written H O A approval (if required by your Association) needs to be included with your application

\_\_\_ Disclosure Statement if work is being done by an owner builder.

\_\_\_ Notarized Easement Waiver filled out and attached, if you are putting fence/pavers in an easement, form attached

\_\_\_ Once fence/pavers are installed you must request inspection (within 7 days of completion) by calling City of Groveland at 352-429-4116.

\_\_\_ Side of fence that is most aesthetically pleasing is to be facing outside of yard. For example, if fence posts are on one side of fence they must face inwards.

\_\_\_ Post permit on front door during fence/paver installation and for final inspection.

City of Groveland, Building Services Department, 156 S. Lake Avenue, Groveland, FL 34736

Phone (352) 429-2141

E-Mail: [permitting@groveland-fl.gov](mailto:permitting@groveland-fl.gov)



CITY OF GROVELAND
ZONING PERMIT APPLICATION

Date Received \_\_\_\_\_ Permit # \_\_\_\_\_

Project Address: \_\_\_\_\_ Alt. Key # \_\_\_\_\_

Property Owner: \_\_\_\_\_ Contact # \_\_\_\_\_

Owner's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fence: \_\_\_\_\_ (Material shall be a standard material conventionally used by the fence industry)

Vinyl \_\_\_\_\_ Wood \_\_\_\_\_ Chain Link \_\_\_\_\_ Wrought Iron \_\_\_\_\_ Metal \_\_\_\_\_

Fence Height Max: Front \_\_\_\_\_ Rear \_\_\_\_\_ Side \_\_\_\_\_ Street Side \_\_\_\_\_

Fence Length and Location: \_\_\_\_\_

Pavers/Slab: Location and Total Square Footage: \_\_\_\_\_

New lot impervious area calculated \_\_\_\_\_ sq. ft.

Submittal Requirements: One copy of a dimensioned site plan/survey that contains the following: All existing structures; setbacks; proposed location of fence/pavers. By signing this application the homeowner/contractor understands that in addition to Groveland's regulations, there may be private restrictions or approval requirements that will affect your ability to erect the fence or add pavers on your lot. If your home is in a Homeowner's Association, you must provide an HOA approval. If the placement of the fence/pavers is in any existing easements, including but not limited to drainage, utility, ingress and egress easements, you must sign an Easement Waiver.

Homeowner/Contractor Name (print) \_\_\_\_\_

Signature \_\_\_\_\_ Contractor Lic. # \_\_\_\_\_

Contractor's Address if applicable: \_\_\_\_\_

Fence/Paver Applications may be submitted in person at City of Groveland, 156 S. Lake Avenue, Groveland, FL or by email to Permitting@Groveland-fl.gov.

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## CITY OF GROVELAND

### EASEMENT AFFIDAVIT

As the property owner located at \_\_\_\_\_ (address) in Groveland, FL, I understand that I am installing a \_\_\_\_\_ in an easement. I further understand that a time may come when it is necessary for the removal of the \_\_\_\_\_ for the functionality of said easement. I also understand that I may be ordered to remove the \_\_\_\_\_ at my own expense, or it may be removed without my consent at a later date if the need arises. I also will not hold the City of Groveland, or its employees and or agents responsible in the issuance of this permit for the fence/pavers.

Owner \_\_\_\_\_ Date \_\_\_\_\_

Owner's Signature \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_ who is personally known to me or has produced as identification and who did \_\_\_\_\_ or did not \_\_\_\_\_ take an oath.

Notary Public \_\_\_\_\_

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