

PUBLIC NOTICE AND AGENDA OF THE GROVELAND CITY COUNCIL MEETING
SCHEDULED TO CONVENE AT 7:00 P.M. TUESDAY, JANUARY 21, 2020 IN THE E.L.
PURYEAR BUILDING LOCATED AT 243 S. LAKE AVENUE, GROVELAND, FLORIDA 34736

MAYOR	EVELYN WILSON	evelyn.wilson@groveland-fl.gov
VICE MAYOR	MIKE RADZIK	mike.radzik@groveland-fl.gov
COUNCIL MEMBER	MIKE SMITH	mike.smith@groveland-fl.gov
COUNCIL MEMBER	DINA SWEATT	dina.sweatt@groveland-fl.gov
COUNCIL MEMBER	RANDOLPH WAITE	randolph.waite@groveland-fl.gov
CITY MANAGER	MICHAEL HEIN	michael.hein@groveland-fl.gov
SERGEANT-AT-ARMS	CHIEF SHAWN RAMSEY	shawn.ramsey@groveland-fl.gov
CITY CLERK	VIRGINIA WRIGHT	virginia.wright@groveland-fl.gov
CITY ATTORNEY	ANITA GERACI-CARVER, ESQ	

Please note: Most written communication to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

Call to Order

PLEDGE OF CONDUCT

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Mayor.
- Speaking without being recognized will be considered "Out of Order."

OPENING CEREMONIES

- a. Pledge of Allegiance
- b. Invocation - Dr. Tony McCoy, Hope International Church

ROLL CALL

AGENDA

GUEST SPEAKER, PRESENTATIONS AND PROCLAMATIONS

None.

CONSENT AGENDA

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council Member, staff member or member of the public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion. The remaining items on the Consent Agenda will be voted on with one motion being made for all items on the Consent Agenda. Then the item removed from the Consent Agenda will be separately considered and voted on.

Consideration of Approval:

- **January 6, 2020 City Council Meeting Minutes**
- **Ordinance 2020-01 – Franchise Agreement between City of Groveland and Lake Apopka Natural Gas District – First Reading**
An ordinance of the City Council of the City of Groveland granting a non-exclusive franchise to Lake Apopka Natural Gas District for a ten-year period; approving the natural gas distribution franchise agreement between the City of Groveland and Lake Apopka Natural Gas District; providing for conflicts and severability; setting an effective date.
- **Resolution 2019-49 – Agreement between City of Groveland and Ocado Solutions, USA, Inc.**
A resolution of the City Council of the City of Groveland, Florida, approving the Economic Agreement between the City of Groveland and Ocado Solutions, USA, Inc.; authorizing execution of the agreement; providing an effective date.
- **Resolution 2020-06 – Parks and Recreation Rates**
A resolution of the City Council of the City of Groveland, Florida, amending rates for park and recreation facility rentals; repealing any fees in conflict herewith; providing for severability and conflicts; and providing an effective date.
- **Notice of Award – Multifunction Copier Contract**
The copiers that are utilized throughout the City are in need of updating. The purchase is via the State of Florida Contract 600-000-11-1 in accordance with City polices. The current copiers will be replaced as the under lease terms expired. This will provide for more efficient operation over the current models.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

REPORTS

- a. Council Member Reports
- b. City Manager Report
- c. City Attorney Report

ADJOURNMENT

Groveland Code of Ordinances Sec. 2-58 (f). Any person desiring to address the Council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall be addressed to the Council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, member of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a council member or city official except through the presiding officer.

If your address is exempt from public record you are not required to state it. In addition, do not give out your Social Security Number, phone number, email address or any other information you do not want others to have access to as the meetings are recorded and those recordings are considered public record.

Pursuant to the provisions of Chap. 286, F.S., Sec. 286.0105, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.

**In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statute, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office no later than 5:00 p.m. the day of the meeting.*

CONSENT AGENDA

**City of Groveland
Minutes
City Council Meeting
Monday, January 06, 2020**

The Groveland City Council held a regularly scheduled meeting on Monday, January 06, 2020 in the E.L. Puryear Building located at 243 S. Lake Avenue, Groveland, FL 34736. Mayor Evelyn Wilson called the meeting to order at 7:04 p.m. with the following members present: Vice Mayor Mike Radzik and Council Members Mike Smith, Dina Sweatt and Randolph Waite. City officials present were City Manager Mike Hein, Recording Secretary Ciara Bender, Sergeant-at-Arms Chief Shawn Ramsey and Attorney Sanford Minkoff. Absent: City Attorney Anita Geraci-Carver

OPENING CEREMONIES

Pledge of Allegiance led by Vice Mayor Radzik.

Invocation given by Pastor Joel Delacruz, Iglesia Tercer Cielo (Third Heaven Church)

GUEST SPEAKER, PRESENTATIONS AND PROCLAMATIONS

Introduction of New Firefighters presented by Chief Shawn Ramsey, Captain Josh Walsh and Captain Steve Smith.

CONSENT AGENDA

Consideration of Approval:

- **December 16, 2019 City Council Workshop Future Land Use Minutes**
- **December 16, 2019 City Council Meeting Minutes**
- **Ordinance 2019-26 Meixsell Property Comprehensive Plan Amendment
Second and Final Reading**

An Ordinance of the City Council of the City of Groveland, Lake County, Florida, amending the City of Groveland's Comprehensive Plan pursuant to 163.3184, Florida Statutes, by amending the Future Land Use Plan designation from Lake County Industrial to City of Groveland Industrial on the Future Land Use Map for the herein described property; authorizing the City Manager to amend said Comprehensive Plan; repealing all ordinances in conflict herewith; providing for severability and scrivener's errors; providing for an effective date; and providing for the forwarding of this Ordinance to the State of Florida Department of Economic Opportunity.

- **Ordinance 2019-59 Fulmer Center Annexation Second and Final Reading**
An Ordinance extending and increasing the corporate limits of the City of Groveland, County of Lake, State of Florida, pursuant to the voluntary annexation provisions of Section 171.044 and Section 171.204, Florida Statutes (2019); annexing 29.99 +/- acres of real property not embraced within the present limits of the City of Groveland; providing for findings; providing a legal description and a map; directing the city manager to record certified copies of this Ordinance after approval with the Clerk of the Circuit Court, the County Manager of Lake County, and the Secretary of the State of Florida; providing for conflicts and severability; providing for scrivener's errors; setting an effective date..
- **Ordinance 2019-61 Fulmer Center Comprehensive Plan Amendment Second and Final Reading**
An Ordinance of the City Council of the City of Groveland, Lake County, Florida, amending the City of Groveland's Comprehensive Plan pursuant to 163.3184, Florida Statutes, by amending the Future Land Use Plan designation from Lake County Industrial to City of Groveland Industrial on the Future Land Use Map for the herein described property of 29.99 +/- acres; authorizing the City Manager to amend said Comprehensive Plan; repealing all ordinances in conflict herewith; providing for severability and scrivener's errors; providing for an effective date; and providing for the forwarding of this Ordinance to the State of Florida Department of Economic Opportunity.
- **Ordinance 2019-60 Fulmer Center Rezoning Second and Final Reading**
An Ordinance of the City Council of the City of Groveland, County of Lake, State of Florida, to change the zoning from Lake County Industrial to City of Groveland M-2 Heavy Industrial for the herein described property within the City of Groveland, Florida, owned by Fulmer Center LLC, and located on the south side of American Way, in the Christopher C. Ford Commerce Park, Groveland, Lake County, Florida; directing the City Manager to amend the zoning map as herein provided after the passage of this ordinance; providing for severability; repealing all ordinances in conflict herewith; providing for scrivener's errors and providing for an effective date.
- **Ordinance 2019-68-Clarification of Intent of Ordinance 2019-50 Second and Final Reading**
An ordinance of the City of Groveland, County of Lake, State of Florida, clarifying the date the impact fees adopted September 16, 2019 in Ordinance 2019-50 shall commence and aligning the impact fee adjustments to the date the building permit application is received by the City; providing for conflicts, codification and severability; providing for an effective date.

JANUARY 6, 2020 CITY COUNCIL MEETING MINUTES

- **Resolution 2020-01 Requesting of Lake-Sumter MPO and FDOT a Traffic Safety Analysis of Intersection of US 27 with Wilson Lake Parkway and Libby Road No. 3**

A resolution of the City Council of the City of Groveland, Florida, requesting of the Lake-Sumter Metropolitan Planning Organization and the Florida Department of Transportation consideration and support of a safety analysis, including a traffic signal warrant analysis, for the intersections of US 27 (SR 25) with Wilson Lake Parkway and Libby Road No. 3; providing for findings, and providing an effective.

- **Resolution 2020-02 Approving Agreement for Temporary Use of a Modular Building**

A resolution of the City Council of the City of Groveland, Florida, approving the agreement between the City of Groveland, 302 W. Orange LLC and Bennett Law Center LLC relating to the temporary use of a modular building for office purposes while permanent structure is under construction; authorizing the Mayor to execute the agreement; providing for an effective date.

- **Resolution 2020-03 Approving Permanent Easement for Recreational Trail**

A resolution of the City Council of the City of Groveland, Florida, accepting and approving the permanent agreement in favor of the City of Groveland granted by 302 W. Orange LLC for purposes of a recreational trail along Lake David; authorizing the Mayor to execute the agreement; providing for an effective date.

Recording Secretary Bender read the following headnotes into the record: Ordinance 2019-26, Ordinance 2019-59, Ordinance 2019-61, Ordinance 2019-60, Ordinance 2019-68, Resolution 2020-01, Resolution 2020-02, Resolution 2020-03.

Motion: Councilwoman Sweatt moved to approve the Consent Agenda; seconded by Council Member Waite.

Public Comment:

None.

Motion passed with all Council Members present voting aye.

OLD BUSINESS

1. **Resolution 2020-05 Subcontract Agreement between City of Groveland and Oasis Landscape Services, Inc. for the Maintenance of FDOT Right-of-Way on Highway 50**

A resolution of the City Council of the City of Groveland, Florida, approving the subcontract agreement between the City of Groveland and Oasis Landscaping Services, Inc. relating to maintenance along State Road 50; authorizing the Mayor to execute the agreement; providing for an effective date

JANUARY 6, 2020 CITY COUNCIL MEETING MINUTES

Recording Secretary Bender read the headnote for Resolution 2020-05 into the record.

City Manager Hein stated in an effort to improve and maintain the appearance of Groveland along State Road 50 the City has decided to subcontract under Oasis Landscaping Services, Inc. The term of the agreement would begin in March 2020.

Vice Mayor Radzik inquired if the City had considered using a prison program. Mr. Hein answered prisons had been considered, but were found to pose more complex concerns such as quality and a need for increased supervision.

Motion: Vice Mayor Radzik moved to approve Resolution 2020-05 Subcontract Agreement between City of Groveland and Oasis Landscape Services, Inc. for the Maintenance of FDOT Right-of-Way on Highway 50; seconded by Councilwoman Sweatt.

Public Comment:

None.

Motion passed with all Council Members present voting aye.

NEW BUSINESS

2. Auditor Selection Recommendation

Finance Director John Ter Louw reported an auditing firm had been selected for recommendation to the Council. The selection process consisted of the staff submitting two (2) requests for proposals, in which five (5) companies responded. The Audit Selection Committee then rated each company on a point system, rendering the top two (2) companies. Each top company provided an on-site presentation to the Committee. The final company selected for recommendation was Carr, Riggs, and Ingram (CRI).

Motion: Councilwoman Sweatt moved to approve the auditing firm Carr, Riggs, and Ingram; seconded by Council Member Waite.

Public Comment:

None.

Motion passed with all Council Members present voting aye.

PUBLIC COMMENT

Lee Johnson spoke about the South Lake Robotics Program. He thanked staff for their ongoing support. There is still a need for students in 8th – 12th grade who like to participate in the program.

REPORTS

Council Member Waite

Council Member Waite reported the following:

- December 20, 2019 attended the South Lake Chamber of Commerce Breakfast.
- December 21, 2019 attended the Anointed Community Services International 7th Annual Pancake Breakfast and Gift Explosion.
- December 30, 2019 attended bi-weekly meeting with City Manager Hein.

Council Member Smith

Council Member Smith reported the following:

- Would not be able to attend at the January 21, 2019 meeting.
- December 20, 2019 attended the South Lake Chamber of Commerce Breakfast.
- December 21, 2019 attended the Anointed Community Services International 7th Annual Pancake Breakfast and Gift Explosion.

Councilwoman Sweatt

Councilwoman Sweatt reported the following:

- December 16, 2019 attended the City Council Future Land Use Workshop.
- December 16th, 18th and 19th volunteered for the Faith Neighborhood Christmas Dinner and Giveaway.
- December 18, 2019 and January 2, 2020 attended bi-weekly meeting with City Manager Hein.
- December 20, 2019 provided a Christmas dinner for 65 senior citizens for the sixth year in a row.
- December 21, 2019 attended Anointed Community 7th Annual Pancake Breakfast and Gift Explosion.

Vice Mayor Radzik

Vice Mayor Radzik reported the following:

- December 20, 2019 attended the Auditor Selection Committee Meeting.
- December 23, 2019 met with an owner of the juice factory to discuss future land use and how changes would affect the property.
- December 26, 2019 and January 2, 2020 attended bi-weekly meeting with City Manager Hein.
- Commended Groveland Police Department for being proactive regarding issue in the community.

Mayor Wilson

Mayor Wilson reported the following:

- Mayor Wilson stated she would like to begin discussions for the upcoming Founder's Day, and Fourth of July events; as well as a possible Chili Cook-off with Mascotte Mayor Mike Sykes.

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City Manager Hein

City Manager Hein reported the following:

- City Manager Hein referenced his written report that was provided to Council. He offered to answer any questions Council may have.

Anita Geraci-Carver

Attorney Minkoff who was filling in for City Attorney Geraci-Carver, had nothing to report.

ADJOURNMENT

Mayor Wilson adjourned the meeting at 7:58 p.m.



Evelyn Wilson, Mayor

Attest:

Ciara Bender, Recording Secretary



CONSENT AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: JOHN TER LOUW, FINANCE DIRECTOR

SUBJECT: ORDINANCE 2020-01 FRANCHISE AGREEMENT BETWEEN CITY OF GROVELAND AND LAKE APOPKA NATURAL GAS DISTRICT

DATE: JANUARY 21, 2020

GENERAL SUMMARY/BACKGROUND:

The City maintains Franchise Agreements with various utility providers to City of Groveland residents. The Agreement with Lake Apopka Natural Gas is currently expiring and as a result have reached out to Lake Apopka to discuss a renewal of the agreement. The proposed agreement will replace the previous 30 year agreement with a 10 year renewal of the terms for a non-exclusive franchise. The City will receive 6% of the gross revenues derived from the sale of Gas to all customers within the City limits. This is estimated to be approximately \$38,000 for the current budget year and will continue to expand as the City grows and demand increases.

BUDGET IMPACT:

There are no expected changes to the anticipated revenues or budget.

LEGAL NOTICE:

None.

STAFF RECOMMENDATION:

Staff recommends approval of the Franchise Agreement with Lake Apopka Natural Gas District.

ATTACHMENTS:

Attachment 1 – Ordinance 2020-01

Attachment 2 – Franchise Agreement

ATTACHMENT 1

ORDINANCE 2020-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GROVELAND GRANTING A NON-EXCLUSIVE FRANCHISE TO LAKE APOPKA NATURAL GAS DISTRICT FOR A TEN-YEAR PERIOD; APPROVING THE NATURAL GAS DISTRIBUTION FRANCHISE AGREEMENT BETWEEN THE CITY OF GROVELAND AND LAKE APOPKA NATURAL GAS DISTRICT; PROVIDING FOR CONFLICTS AND SEVERABILITY; SETTING AN EFFECTIVE DATE.

WHEREAS, the City of Groveland is empowered to grant a franchise for the right, privilege or franchise to manufacture, import, transport, distribute and sell manufactured or natural gas within its municipal boundaries; and

WHEREAS, the City of Groveland previously granted such a non-exclusive franchise to Lake Apopka Natural Gas District, and the City Council desires to grant an additional 10 year non-exclusive franchise; and

WHEREAS, this Ordinance has been advertised as required by law.

NOW THEREFORE, be it ordained, by the City Council of the City of Groveland, Florida, as follows:

Section 1: Grant of Non-Exclusive Franchise. The City hereby grants to Lake Apopka Natural Gas District a non-exclusive franchise as set forth in the attached Natural Gas Distribution Franchise Agreement.

Section 2: Agreement. The Natural Gas Distribution Franchise Agreement, a copy of which is attached hereto, is approved.

Section 3: Conflicts. All ordinances and parts of ordinances to the extent in conflict with this Ordinance are hereby repealed.

Section 4: Severability. If any provision or portion of this ordinance is declared by any court competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 5: Effective Date. This ordinance shall become effective immediately upon passage by the City Council of the City of Groveland in accordance with law.

PASSED AND ORDAINED in regular session of the City Council of the City of Groveland, Lake County, Florida, this _____ day of _____, 2020.

Evelyn Wilson, Mayor
City of Groveland, Florida

Attest:

Virginia Wright, City Clerk



Approved as to form and legality:

Anita Geraci-Carver, City Attorney

First Reading _____

Second Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Ordinance. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Mike Radzik		
Mike Smith		
Dina Sweatt		
Randolph Waite		
Evelyn Wilson		



CONSENT AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
VIA: MIKE HEIN, CITY MANAGER
FROM: DAN MURPHY, ECONOMIC DEVELOPMENT MANAGER
SUBJECT: CONSIDERATION OF APPROVAL RESOLUTION 2019-49 RE:
APPROVING AN ECONOMIC INCENTIVE AWARD
DATE: JANUARY 21, 2020

GENERAL SUMMARY/BACKGROUND: The Kroger-Ocado grocery distribution facility being constructed in Groveland will create in excess of 350 new jobs with an average wage of \$52,000. Additionally, it will invest approximately \$125 million in capital investment including land acquisition, construction and robotic equipment.

In addition to economic development incentives previously approved in Resolution 2019-15 in a separate agreement with The Kroger Co. of Ohio, Ocado Solutions USA, Inc. is to be awarded a City of Groveland job growth incentive for the estimated 60 robotics technicians required to install and operate the distribution system's robotics equipment. Technicians are projected to earn a \$60,000 average annual wage.

An Economic Development Agreement was entered into between the City and the project partner Kroger in 2019. This Resolution authorizes the Mayor to finalize and execute a supplemental Economic Development Agreement with Ocado Solutions USA, Inc. on behalf of the City. The Resolution, if adopted, approves the award to be outlined in the Economic Development Agreement below:

The total award, not including the value of the ad valorem revenue rebate, shall not exceed the sum of SIXTY THOUSAND AND NO/100 (\$60,000.00) comprised of the following.

- (a) Job Growth Incentive – payment of \$1,000 per new job, not to exceed \$60,000.

BUDGET IMPACT:

A one-time \$60,000.00 payment in the fiscal year Ocado Solutions, Inc. hires the 60 robotics technicians

LEGAL NOTE

City Council is authorized pursuant to Sec. 166.021, Florida Statutes to exercise any power for a municipal purpose. Ch. 25 of the City of Groveland Code of Ordinances, City of Groveland Ordinance 2019-15 authorizes the awards included in Resolution 2019-49.

STAFF RECOMMENDATION:

Approve Resolution 2019-49.

ATTACHMENTS:

Attachment 1 Resolution 2019-49.

Attachment 2 Agreement

RESOLUTION 2019-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVELAND, FLORIDA, APPROVING THE ECONOMIC AGREEMENT BETWEEN THE CITY OF GROVELAND AND OCADO SOLUTIONS, USA, INC.; AUTHORIZING EXECUTION OF THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Groveland is authorized by the provisions of Article VIII, Section 2 of the Florida Constitution and Section 166.021, Florida Statutes to expend public funds to facilitate the growth of business enterprises in the City; and

WHEREAS, the Legislature has found that it constitutes a public purpose to expend public funds for economic development activities, including but not limited to making grants to private enterprises for the attraction of new businesses to the city, as well as fee-based credits and refunds; and

WHEREAS, the City is further authorized to make an economic incentive award under the *Municipal Home Rule Powers Act*; Article VIII, Section 2(b) of the *Constitution of the State of Florida*; Chapter 166, Florida Statutes, Ch. 25 of the City of Groveland Code of Ordinances, City of Groveland Ordinance 2019-15 and controlling law.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GROVELAND, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The Economic Development Agreement between the City of Groveland and Ocado Solutions, USA, Inc., a copy of which is attached hereto, is approved. The total award, not including the value of the ad valorem revenue rebate on tangible personal property, shall not exceed the sum of SIXTY THOUSAND AND NO/100 (\$60,000.00) comprised of the following.

- Job Growth Incentive – payment of \$1,000 per new job, not to exceed \$60,000.00.

Section 2. The Council authorizes the Mayor to execute the Agreement.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council of the City of Groveland, Florida.

PASSED AND RESOLVED this ____ day of January, 2020, by the City Council of the City of Groveland, Florida.

Evelyn Wilson, Mayor
City of Groveland, Florida

ATTEST:

Virginia Wright, City Clerk



Approved as to Form:

Anita Geraci-Carver
City Attorney

Passed First Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Mike Radzik		
Mike Smith		
Dina Sweatt		
Randolph Waite		
Evelyn Wilson		



CONSENT AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
VIA: MIKE HEIN, CITY MANAGER
FROM: JOHN TER LOUW, FINANCE DIRECTOR
SUBJECT: RESOLUTION 2020-06 – PARK AND RECREATION RATES
DATE: JANUARY 21, 2020

GENERAL SUMMARY/BACKGROUND:

The City currently allows for rental and use of many of the Park and Recreation Facilities. The Finance Department was requested to provide analyze the rates of other municipalities to our current structure. This was done with coordination with Mike Walker. Currently, the City can charge \$75 per day and allows for use from 8 AM to 11 PM. The proposed structure is to change this to an hourly rental basis instead of daily, allowing for increased rates for holidays and weekends as well. In the comparable, 3 locations were related strongly to our facilities being the Highlander Building in Clermont, the Lake House at Hernando County and Venetian Center in Leesburg. Each of these facilities charge a resident rate of \$60-100 per hour of use for a resident. The proposed rates are \$40 per hour for Lake David and \$50 per hour for Puryear for Monday-Thursday with a minimum 2 hour rental. This is still under other comparable venues and would make for the transition of day rentals to hourly rentals.

Also included in this rate proposal is to charge for exclusive use of a pavilion/gazebo, baseball fields, or event spaces at the parks. Many of these items were provided to residents for no fees, but incurred some costs to provide the exclusive use of those facilities.

There are many factors to consider in updating the rates for building rentals and some which should be considered is the expected potential costs to reserve facilities, cost of building operations (electric, water, etc...), and staff review of facilities between rentals. All of these items should be at a minimum covered by the fees associated with the facilities rentals. The updated structure will be a change compared to our current structure and will allow for greater flexibility to our facilities rentals in the future.

BUDGET IMPACT:

None.

LEGAL NOTICE:

None.

STAFF RECOMMENDATION:

Staff recommends approval of the updated Park and Recreation Rental Rates.

ATTACHMENTS:

Attachment 1 – Resolution 2020-06

Attachment 2 – Exhibit A – Proposed Rate Structure

ATTACHMENT 1

RESOLUTION 2020-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVELAND, FLORIDA, AMENDING RATES FOR PARK AND RECREATION FACILITY RENTALS; REPEALING ANY FEES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY AND CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Groveland provides park and recreation facilities to residents and users within and outside of its City limits;

WHEREAS, the City Council aims to preserve the facilities and enhance the social environment of Groveland.

WHEREAS, the City of Groveland wishes to operate these facilities in a manner that provides the lowest possible rates to its residents and users, but have adequate cost recovery in order to maintain financial sufficiency; and

WHEREAS, the City of Groveland must review its rate structure on a regular basis to ensure that the users are fairly charged; and

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GROVELAND, FLORIDA, THAT:

1. The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this resolution.
2. City Council adopts the rates as proposed in Attachment 2.
3. All other ordinance or resolutions, or parts of ordinances or resolution in conflict herewith are repealed.
4. This resolution shall become effective upon adoption by City Council of Groveland, Florida as provided by law. Rates shall be effective as of March 1, 2020.

PASSED AND ADOPTED in Regular Session of the City Council of the City of Groveland, Florida, this the _____ day of _____, 2020.

Evelyn Wilson, Mayor
City of Groveland, Florida

ATTEST:

Virginia Wright
City Clerk



Approved as to Form:

Anita Geraci-Carver
City Attorney

Passed First Reading _____
Passed Second Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Mike Radzik		
Randolph Waite		
Mike Smith		
Dina Sweatt		
Evelyn Wilson		



CONSENT AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
VIA: MIKE HEIN, CITY MANAGER
FROM: JOHN TER LOUW, FINANCE DIRECTOR
SUBJECT: NOTICE OF AWARD – MULTIFUNCTION COPIER CONTRACT
DATE: JANUARY 21, 2020

GENERAL SUMMARY/BACKGROUND:

The multifunction copiers the City is currently using are leaving their 5 year lease term. This led to a review of the City’s current Copier needs and updated technologies which have been implemented into new machines. The IT Department did a complete inventory of our current machines and reviewed multiple vendors and machines to determine the best options for the City. Based on this the recommendations were to go with Canon Copiers and to procure them utilizing the State of Florida Contract # 600-000-11-1 in accordance with City policies to get the best rate.

The State of Florida Contract allows for the City to purchase the Copiers for \$62,360 or enter into a four year lease for \$1,599.39. It is recommended that the City purchase the machines in order to save \$14,410.72 in interest over the four year terms. As part of the process, the City received pricing for the maintenance of the machines and received a favorable pricing over the State Contract Pricing and other responses. The average maintenance usage charge will be \$863.70 with Sissine’s compared to \$1,219.43 per State Contract and \$906.19 as the best rates from other responses.

BUDGET IMPACT:

With the intent to purchase over lease, there would be an anticipated budget impact of approximately \$20,000 in increased costs in the current year. The budget line of 50-513000-440 is for the leasing and maintenance of copiers and had \$66,500 available. This was based on our current lease costs of over \$3,000 per month and overages. If purchased, the future lease savings will easily cover the \$20,000 in this budget. There is the potential for an amendment which may cause for an increased current year allocation to expenses, however, the future lease savings will easily cover the \$20,000 in this budget. If leased there would be no budget adjustments necessary.

LEGAL NOTICE:

None.

STAFF RECOMMENDATION:

Staff recommends approval of the award to purchase the machine and enter into a maintenance contract with Sissine's Business Solutions.

ATTACHMENTS:

Attachment 1 – Sales Order and Machine Details