

PUBLIC NOTICE AND AGENDA OF THE GROVELAND CITY COUNCIL MEETING
SCHEDULED TO CONVENE AT **7:00 P.M. MONDAY, MARCH 2, 2020** IN THE E.L. PURYEAR
BUILDING LOCATED AT 243 S. LAKE AVENUE, GROVELAND, FLORIDA 34736

MAYOR	EVELYN WILSON	evelyn.wilson@groveland-fl.gov
VICE MAYOR	MIKE RADZIK	mike.radzik@groveland-fl.gov
COUNCIL MEMBER	MIKE SMITH	mike.smith@groveland-fl.gov
COUNCIL MEMBER	DINA SWEATT	dina.sweatt@groveland-fl.gov
COUNCIL MEMBER	RANDOLPH WAITE	randolph.waite@groveland-fl.gov
CITY MANAGER	MICHAEL HEIN	michael.hein@groveland-fl.gov
SERGEANT-AT-ARMS	CHIEF SHAWN RAMSEY	shawn.ramsey@groveland-fl.gov
CITY CLERK	VIRGINIA WRIGHT	virginia.wright@groveland-fl.gov
CITY ATTORNEY	ANITA GERACI-CARVER, ESQ	

Please note: Most written communication to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

Call to Order

PLEDGE OF CONDUCT

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Mayor.
- Speaking without being recognized will be considered “Out of Order.”

OPENING CEREMONIES

- a. Pledge of Allegiance
- b. Invocation – Pastor Jeff Taylor, Edge Memorial United Methodist Church

ROLL CALL

AGENDA

GUEST SPEAKER, PRESENTATIONS AND PROCLAMATIONS

- Alisha Kissee - Thrive 2020 Summer Pop-Ups

CONSENT AGENDA

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council Member, staff member or member of the public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion. The remaining items on the Consent Agenda will be voted on with one motion being made for all items on the Consent Agenda. Then the item removed from the Consent Agenda will be separately considered and voted on.

Consideration of Approval:

A. February 18, 2020 City Council Meeting Minutes

B. FY 2021 Adoption of Budget Calendar

C. Resolution 2020-09 Engineering Services Agreement between City of Groveland and Woodard & Curran, Inc. for RFP 2020-01 Utilities Master Plan

A resolution of the City Council of the City of Groveland, Florida, approving the engineering services agreement between the City of Groveland and Woodard & Curran, Inc. issued pursuant to RFP 20-001 Utilities Master Plan; authorizing the Mayor to execute the agreement; providing for an effective date.

D. Resolution 2020-11 Piggyback/Cooperative Participation Agreement for the purchase of a Sutphen Extreme Duty Custom Pumper Demo Unit 449 Fire Truck

A resolution of the City Council of the City of Groveland, Florida, approving the contract for the purchase of a Sutphen Extreme Duty Custom Pumper Fire Truck for the City of Groveland, Florida; providing for an effective date.

OLD BUSINESS

1. Consideration of Approval: Resolution 2020-13 First Amendment to the Agreement of Purchase and Sale between City of Groveland and Palisades Homeowner's Association, Inc.

A resolution of the City Council of the City of Groveland, Florida, approving the first amendment to agreement of purchase and sale between City of Groveland and Palisades Homeowner's Association, Inc.; providing for an effective date.

2. Consideration of Approval: Resolution 2020-14 Approving Agreement of Purchase and Sale between City of Groveland and Canam Palisades, LTD

A Resolution of the City Council of the City of Groveland, Florida, approving the agreement of purchase and sale between City of Groveland and Canam Palisades, LTD.; authorizing the Mayor to execute the agreement and closing documents; providing for an effective date.

NEW BUSINESS

3. Naming of City Assets – Naming of the Park at Wilson Lake Parkway

Pursuant to Resolution 2019-52 Policy for Naming City Assets or Placement of Commemorative Works that was adopted on August 19, 2019, the City of Groveland received 21 petitions to name the park, that is located at 131 Wilson Lake Parkway, Groveland, FL 34736 to "Cherry Lake Park." Public notice was posted and advertised in the Daily Commercial. Any comments from the public regarding the proposed naming of the park were required to submit those comments in writing to the City Manager's Office or via email, no later than Monday, February 24, 2020 at 5:00 p.m., two comments were received for consideration within the time period of public notice.

PUBLIC COMMENT

REPORTS

- a. Council Member Reports
- b. City Manager Report
- c. City Attorney Report

ADJOURNMENT

Groveland Code of Ordinances Sec. 2-58 (f). Any person desiring to address the Council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall be addressed to the Council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, member of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a council member or city official except through the presiding officer.

If your address is exempt from public record you are not required to state it. In addition, do not give out your Social Security Number, phone number, email address or any other information you do not want others to have access to as the meetings are recorded and those recordings are considered public record.

Pursuant to the provisions uof Chap. 286, F.S., Sec. 286.0105, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.

**In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statute, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office no later than 5:00 p.m. the day of the meeting.*

CONSENT AGENDA

**City of Groveland
Minutes
City Council Meeting
Tuesday, February 18, 2020**

The Groveland City Council held a regularly scheduled meeting on Tuesday, February 18, 2020 in the E.L. Puryear Building located at 243 S. Lake Avenue, Groveland, FL 34736. Mayor Evelyn Wilson called the meeting to order at 7:00 p.m. with the following members present: Vice Mayor Mike Radzik and Council Members Mike Smith, Dina Sweatt and Randolph Waite. City officials present were City Manager Mike Hein, City Clerk Virginia Wright, Sergeant-at-Arms Chief Shawn Ramsey and City Attorney Anita Geraci-Carver.

OPENING CEREMONIES

Pledge of Allegiance led by Council Member Waite.

Invocation given by Joseph Richardson, Central Florida Free Thought Community.

GUEST SPEAKER, PRESENTATIONS AND PROCLAMATIONS

- **Presentation of Certificate to Council Member Waite - Institute for the Completion of the Institute of Elected Municipal Officials (IEMO) Instruction**

Mayor Wilson presented a certificate of completion to Council Member Waite on behalf of the Florida League of Cities and the John Scott Dailey Florida Institute. Council Member Waite completed 18 hours of instruction at the Institute of Elected Municipal Officials in Jacksonville, Florida on January 10-12, 2020.

- **Utility Transition Update – Woodard & Curran**

Steve Guba, Project Manager/Woodard & Curran reported a 5-month contract update would be presented. Mr. Guba thanks City Council and T.J. Fish, Director of Transportation & Public Works for building a partnership with Woodard & Curran.

Mr. Fish stated Woodard & Curran entered into contract with the City of Groveland to take over the City's water, waste water and reclaimed water operations and management on October 1, 2019.

Woodard & Curran staff members, Glen Burden/ Area Manager, Justin deMello/ Project Manager, and Mr. Guba provided a PowerPoint Presentation as follows:

- **Presentation Outline**

- Transition of Operations & Management
- Current Projects
- Compliance
- Technology & Innovation

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- Industrial Pretreatment Program
 - Budget Update
 - Funding Update
 - Engineering Update
 - Schedule Update
- **Transition of Operations & Management**
 - Currently staff with 15 full time employees
 - 5 wastewater licensed operators
 - 3 water licensed operators
 - 5 distribution licensed operators
 - 3 backflow certified testers
 - Health and Safety Training
 - CPR and First Aid Training was provided to public works and utility employees in September.
 - Woodard & Curran Health and Safety staff provided chlorine and confined space safety training for the fire department in December.
- **Current Projects**
 - WWTP disk filer repairs
 - Flow meter repairs and replacements for compliance
 - WWTP automated aeration system repairs
 - Replumbing CL2 feed at the Sunshine WWTP to conserve water
- **Compliance Achievements**
 - Public Access Reuse (PAR) water 0-days of noncompliance
 - Competed lead and copper sampling for Water Permit #3350476
 - Annual celebration of flowmeters complete
- **Technology & Innovation**
 - Employees equipped with mobile devices to:
 - Collect data
 - Generate Corrective Maintenance (CM) & Preventative Maintenance (PM) work orders

- And access technology tools including:
 - Orege
 - Drylet
 - InDENSE
 - DeRagger
 - Nexom Infini-D

- **Computerized Maintenance Management**
 - Computerized Maintenance Management System (CMMS) implemented system-wide.
 - Input – 18,000 city assets
 - Assets recorded in software along with associated maintenance schedules.

- **Work Order Statistics**
 - Prioritizes work orders
 - 1,000 work orders completed to date

- **Process Control and Flow Data**
 - HACH Wims implemented to store and report process and compliance data
 - Used to create pertinent charts, tables and graphs

- **Industrial Pretreatment Program (IPP)**
 - Woodard & Curran engineers produced and Industrial Pretreatment Program for the city, which received final approval by Council on October 7, 2019.
 - In January, 37 certified letters were mailed to all industrial customers with instructions and an application for an Industrial Pretreatment Program (IPP) permit.

Vice Mayor Radzik inquired as to how many applications were received back. Mr. Guba reported, to date, two (2) applications have been received.

- **Budget Update**

- **Funding Update**
 - Local Funding Initiative Applications

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- Drinking Water - \$900,000 for Groveland Potable Water Resource and Economic Sustainability Program
- Wastewater - \$935,000 from South Central Lake County for Groveland Centralized Wastewater System Improvements
- Mid-way through session there is good traction on the wastewater bill
- Florida Department of Environmental Protection
 - Drinking Water - \$23.8M CIP approved grant and low interest loan
 - Clean Water - \$27.3M CIP approved grant and low interest loan
 - Expedited schedule required to maximize grant opportunity
 - FDEP preparing an \$800,000 agreement for planning phase at 50/50 (grant and 0.12% interest 20-year loan)
- **Engineering Update**
 - Woodard & Curran is currently under task order to complete the following assignments:
 - Reclaim Water Hydraulic Model Development
 - Sampey and Sunshine WWTF Headworks Evaluation
 - Sampey Road Sprayfield Re-Permitting and Well Installation
 - Woodard & Curran submitted a proposal to the city's RFP for engineering services regarding the creation of a Utilities Master Plan
 - The city awarded the contract to Woodard & Curran on February 10 and began contract negotiations
- **Schedule Update**
 - Goal: To be under design and construction agreement before 2020 census data release (Q1 2021)
 - Complete Planning Phase: March – November 2020
 - Solicit Request for Continuing Engineering Planning, Design, Funding and Construction Administration Services: March – November 2020
 - Solicit Request for Design-Build services for Water and Wastewater Projects
 - FDEP Planning Document Review November 2020-January 2021
 - Begin Design/Construction (DB) Phase services march 2021 – March 2023
- **Request for Inclusion – Drinking Water**
- **Request for Inclusion – Clean Water**

Woodard & Curran staff offered to answer any questions Council may have.

Vice Mayor Radzik stated three (3) years ago he discussed some of the samples being presented with the Woodard & Curran team. He stated he is very appreciative of the things that are being put in place.

Council Member Waite thanked Woodard & Curran staff for the tour of Sampey Road facilities.

Council Member Waite inquired in regard to the Florida Department of Environmental Protection Grant. He asked if the City would still be entitled to funds, if awarded, in the event the project was delayed for any reason. Mr. deMello stated yes.

Councilwoman Sweatt inquired regarding the grease depicted on the presentation. Mr. Guba stated the grease goes into the system in the force main from an industrial user, then pumped to the plant and to the landfill. It is the intent to implement a fat, grease, and oil (FOG) plan to begin collecting these substances from the source, instead of allowing it to go through the sanitary system.

Mr. Fish expressed his appreciation to the Council for empowering staff and consultants to do a good job for the City.

CONSENT AGENDA

Consideration of Approval:

- **February 3, 2020 City Council Meeting Minutes**
- **Resolution 2020-10 City of Groveland Organization and Event Donation Policy**
A resolution of the City of Groveland, County of Lake, State of Florida; adopting an organization and event donation policy; providing for conflicts, codification and severability; providing for an effective date.
- **Ordinance 2019-62 Team Fishel Annexation - Second and Final Reading**
An ordinance extending and increasing the corporate limits of the City of Groveland, County of Lake, State of Florida, pursuant to the voluntary annexation provisions of Section 171.044 and Section 171.204, Florida Statutes (2019); annexing 10.06 +/- acres of real properties not embraced within the present limits of the City of Groveland; providing for findings; providing a legal description and a map; directing the City Manager to record certified copies of this ordinance after approval with the Clerk of the Circuit Court, the County Manager of Lake County, and the Secretary of the State of Florida; providing for conflicts and severability; providing for scrivener's errors; setting an effective date.

A request to annex properties owned by KP-Groveland LLC, generally located off of Democracy Street, in the Langley Industrial Park, west of the Christopher C. Ford Commerce Park.

- **Ordinance 2019-64 Team Fishel Comprehensive Plan Amendment - Second and Final Reading**

An ordinance of the City Council of the City of Groveland, Lake County, Florida, amending the City of Groveland's Comprehensive Plan pursuant to 163.3184, Florida Statutes, by amending the Future Land Use Plan designation from Lake County Industrial to City of Groveland Industrial on the Future Land Use Map for the herein described properties of 10.06 +/- acres; authorizing the City Manager to amend said Comprehensive Plan; repealing all ordinances in conflict herewith; providing for severability and scrivener's errors; providing for an effective date; and providing for the forwarding of this ordinance to the State of Florida Department of Economic Opportunity.

A request to amend the future land use designation from Lake County Industrial to City of Groveland Industrial of two (2) properties owned by KP-Groveland LLC. The properties consists of 10.06 +/- acres, generally located off of Democracy Street, in the Langley Industrial Park, west of the Christopher C. Ford Commerce Park.

- **Ordinance 2019-63 Team Fishel Rezoning - Second and Final Reading**

An ordinance of the City Council of the City of Groveland, County of Lake, State of Florida, to change the zoning from Lake County Industrial to City of Groveland M-2 Heavy Industrial for the herein described properties within the City of Groveland, Florida, owned by KP-Groveland LLC, and located off of Democracy Street, in the Langley Industrial Park, west of the Christopher C. Ford Commerce Park, Groveland, Lake County, Florida; directing the City Manager to amend the zoning map as herein provided after the passage of this ordinance; providing for severability; repealing all ordinances in conflict herewith; providing for scriveners errors and providing for an effective date.

Rezoning for a 10.06 +/- acre Industrial parcels located off of Democracy Street, in the Langley Industrial Park, west of the Christopher C. Ford Commerce Park.

- City Clerk Wright read the following ordinance headnotes into the record: Ordinance 2019-62, 2019-64, 2019-63.

Motion: Vice Mayor Radzik moved to approve the Consent Agenda; seconded by Councilwoman Sweatt.

Public Comment:

None.

Motion passed with all Council Members present voting aye.

OLD BUSINESS

None.

NEW BUSINESS

1. Consideration of Approval: Ordinance 2019-55 Indigo Lakes PUD Amendment - First Reading

An ordinance of the City Council of the City of Groveland, County of Lake, State of Florida, amending restating, and replacing in its entirety Ordinance 2006-08-67, for the herein described property owned by Indigo Land Groveland LLC, and located at 17200 Villa City Road, Groveland, Lake County, Florida; directing the City Manager to amend the zoning map as herein provided after the passage of this ordinance; providing for severability; repealing all ordinances in conflict herewith; and providing for an effective date.

- *Community Development Staff recommended approval of Ordinance 2019-55 with conditions.*
- *P&Z Board Members voted a 3 to 2 denial of Ordinance 2019-55.*

Motion: Council Member Smith moved to table Ordinance 2019-55 Indigo Lakes PUD Amendment – First Reading, and refer back to the Planning & Zoning Board for further review, and bring back to the March 16, 2020 City Council Meeting.

The motion died on the floor.

Mayor Wilson stated this is a public hearing for Ordinance 2019-55 Indigo Lakes PUD Amendment – First Reading. Mayor Wilson requested the City Clerk read the title of the Ordinance and confirm compliance with advertising and notice requirements.

City Clerk Wright read Ordinance 2019-55 headnote into the record and confirmed the advertising and notice requirements were met as the record includes documentation to that effect.

City Attorney Anita-Geraci read the following into the record: The City Council serves both a legislative and quasi-judicial role. When acting as a legislative body, the Council engages in law-making activity by passing laws and establishing policies. When acting as a quasi-judicial body, the Council applies those laws and policies, and is held to stricter procedural requirements. Quasi-judicial proceedings are less formal than proceedings before a circuit court, but are more formal than the normal Council meeting. Quasi-judicial proceedings must follow basic standards of notice and due process, and decisions must be made based on competent substantial evidence. Therefore, Council has a duty to conduct the quasi-judicial proceedings more like judges than legislatures. That is why the Council has established the uniform procedures for quasi-judicial hearings that will be followed this evening.

Mayor Wilson stated at this time, if any Council member has a conflict of interest that would prohibit them from voting on this item, please disclose this for the record, complete the required voting conflict form, and provide it to the City Clerk.

There was no conflict of interest was reported.

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Mayor Wilson stated at this time, any ex-parte communications should either be disclosed by identifying the subject of the communication and the identity of the person, group, or entity with whom the communication took place or any correspondence be provided to the City Clerk and made a part of the public record. In addition, each member of the City Council may identify the existence of any investigations or site visits he or she has conducted, or any expert opinions received.

Each member of the Council stated they met with the project applicants and attorney Jimmy Crawford; as well as with Marty Proctor and Lowrie Brown.

Vice Mayor Radzik noted that he was aware of the project since 2006. The project site can be seen from Vice Mayor Radzik's back yard. He also stated he has knowledge of the original PUD.

Mayor Wilson proceeded with the hearing on this matter. She requested the City Clerk to swear-in the witnesses.

City Clerk Wright asked that anyone wishing to speak on this item, please stand and raise your right hand and to swear or affirm to tell the truth, the whole truth, and nothing but the truth.

City Clerk Wright requested those wishing to speak to, please state their name clearly for the record and whether or not they have been sworn in.

Mayor Wilson stated the City's staff will now provide a presentation on this matter. She noted staff would have a maximum of 20 minutes, excluding any cross-examination or questions from the Council.

Community Development Director Tim Maslow reported on Ordinance 2019-55 Indigo Lakes PUD Amendment. The City received an application form the property owner requesting to update and amend the PUD Ordinance 2006-08-67 affecting 162.76 +- acres of vacant property with a Future Land Use Designation of City of Groveland Mixed Use and a zoning designation of Planned Unit Development. The subject property is located on the east side of Villa City Road west of Lake Lucy in the City of Groveland.

The applicant requested to amend the current PUD to allow for additional single family residential lots with reduced setbacks and changes to other development standards.

Mr. Maslow reported work sessions had been held in which a lot of work went into this project. The Planning and Zoning Board was significantly involved.

Mr. Maslow reported the existing PUD is to provide for improvements from both the Applicant's perspective and the City's.

Mr. Maslow provided a PowerPoint presentation as follows:

- Draft of the Future Land Use Map denoting: Town, Village, Hamlet, Established Neighborhood, Special District, Agriculture, Nature.
- The original PUD was adopted in 2006

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- Conceptual Plan Versions 1, 2, 3, 4, and 5
- Planning & Zoning Board
 - Two work sessions
 - 2-3 vote (recommended denial)
 - Concerns:
 - Monotonous housing with no diversity of housing types
 - Narrow lot widths of 40 and 50 feet
 - Side yard setbacks of 5 feet
 - Front loaded garages that dominate the facades of homes
 - Not enough mixed use (multi-family/commercial)
- Staff Report – Comparison Table
 - Land Use
 - Transportation
 - Open Space
 - Miscellaneous
- Land Use Table
- Land Use
- Sub-zones
- Transportation
- Block Configuration
- Street Types
- Open Space
- Open Space Types
- Miscellaneous

Mayor Wilson inquired of the City Attorney, if there were any party interveners in this case. City Attorney reported to her knowledge there were no interveners.

Council Member Smith inquired as to how the original PUD consisted of 44 acres of wetland and the proposed amendment only consists of 16.2 acres of wetland. Mr. Maslow reported the numbers were based on information received from the applicants and have not been confirmed.

Council Member Smith also asked if the amendment would meet the new Future Land Use requirements in terms of density. Mr. Maslow stated the new Future Land Use has not been adopted as of yet. However, staff is working with applicants to ensure projects are reasonably within scope.

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Mayor Wilson stated the application may now conduct cross-examination of staff.

Attorney Jimmy Crawford stated the applicants have cooperated with staff in regards to PUD amendments that would be more compliant with the proposed Comprehensive Plan Amendment. As the original PUD allows for up to 566 units, the developers are requesting less intensity via a 120 unit reduction. He also noted the 44 acres of wetlands were still there. Under the old PUD the entire 44 acres were used to meet the open space requirement. With the proposed Comp Plan this would change only 16 acres of wetland that can be used towards the open space requirement.

Mayor Wilson stated the Applicant would now make its presentation on this matter. Applicant has a maximum of 20 minutes, excluding any cross-examination or questions from the Council.

Indigo Lakes' applicant, Greg Parks provided a PowerPoint presentation showing an overview of the proposed project. Indigo Lakes is located along Villa City Road on Lake Lucy. The development consists of 113 acres, giving a maximum of 452 units. The native landscape is a defining element throughout the project. As the lake view at the hilltop displays Groveland's "The City with Natural Charm" moto perfectly. Additional upgrades from the current PUD include an over-sized Villa City buffer, a tree preserve, dedicated on-street parking spaces on both sides of the road, and a trail system.

Indigo Lakes' applicant, Kyle Sanders continued the presentation, providing more details about the amenity center, parks & open space, trails and overlooks, streetscapes, and home elevations.

Vice Mayor Radzik inquired as to the relationship of the applicants to the project. The applicants advised they have a contract to purchase the property from the current owner, Indigo Land Groveland, LLC.

Council Member Smith stated he noted discrepancies between the old and proposed PUD in terms of acreage and units allowed.

Council Member Smith inquired as to how many acres were set aside for Saint Johns River Water Management District (SJRWMD) stormwater run-off.

City Clerk Wright swore-in Tom Knight, project Engineer. Mr. Knight stated only preliminary drainage calculations have been done at this time. However, there are 16.88 acres designated for stormwater retention divided amongst several different types of open spaces. Mr. Knight noted some lots may need to be taken out if necessary, but all requirements would be met.

Mr. Crawford clarified the acreage discrepancy, noting on page 2 of the PUD ordinance states 160 +/- acres and on Exhibit A, the legal description reads as 162.756 acres.

Council Member Waite inquired as to the proposed two units of multi-family. Specifically, he asked why did we moved away from a larger percent of the multi-family homes. The Applicant stated due to the depth of the market and a demand for more single family homes, versus more density.

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Council Member Waite inquired if this was affordable housing. Attorney Crawford stated legally the homes are not classified as affordable housing. However, they are entry level homes that would range from \$220 - \$230k.

Mayor Wilson stated any other member of the public who wishes to submit relevant information to the City Council may come forward and speak for a maximum of three minutes each. For each person that comes forward, please identify yourself and state whether or not you have been sworn in.

Public Comment

Martin Taxson, a member of the Planning & Zoning Board, stated the applicants have been very cooperative in making the changes to PUD, but have not come far enough from the Board's perspective. As an example, the proposed 5' setbacks leave only 10' between homes. Mr. Taxson also reported the newer changes to the proposed PUD had not been reviewed by the Planning and Zoning Board. He asked that the PUD be tabled or totally declined to allow the Planning and Zoning Board to review the changes in order to provide an informed recommendation.

Lowrie Brown expressed his concern for the proposed minimal setbacks. He reported the Planning & Zoning Board voted 3-2 against the PUD amendment. Mr. Brown suggested a transition area when going from lower density to higher density; and 6,000 sq. ft. lot minimums with side setbacks no less than 7.50'. In addition, lot coverages of 65% vs. 75% and 30% open space.

Debra Casey was sworn-in by City Clerk Wright. Ms. Casey agreed with Mr. Brown in regards to providing more of a transition when switching from low to high density. She reported Villa City Road traffic has gotten worse, despite resident complaints. Ms. Casey recommends designs similar to surrounding sub-divisions Blue Herron or Ranch Club.

Marty Proctor referenced the legend map that he felt were discrepancies with the overall Master Plan. He stated the map depicted a lake where there is instead marsh land.

Mr. Proctor also expressed concern stating the PUD was not clearly worded nor specific to allow for enforceability.

RECESS at 9:10 p.m.

RECONVENE at 9:27 p.m.

Mr. Crawford, in an effort to address neighbors' concerns, stated the current PUD allows for 5' setbacks on 30 percent of the lots, and up to 565 lots. He noted the proposed PUD reduced units, as well as commercial space from the current PUD. Mr. Crawford reported there have been 6 - 7 versions of the PUD worked on with staff and the City Attorney. He felt the PUD Amendment is enforceable and viable.

Vice Mayor Radzik requested clarification of 580 units going to 462. Tim Maslow clarified the units represented a bonus affordable housing incentive.

Mayor Wilson requested the applicant and staff to make final comments.

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Mr. Maslow stated he had no additional comments.

Mayor Wilson inquired if Council had any questions for staff, the Applicant or anyone who has spoken on the item.

Council Member Smith asked City Attorney Geraci-Carver for clarification if there is an existing PUD is it enforceable. City Attorney Geraci-Carver stated the developers could get the density bonus if they chose to build affordable housing.

Mayor Wilson proceeded with comments and deliberation by Council.

Motion: Council Member Smith moved to table Ordinance 2019-55 Indigo Lakes PUD Amendment – First Reading, and refer back to the Planning & Zoning Board for further review, and bring back to the March 16, 2020 City Council Meeting; seconded by Councilwoman Sweatt.

Vice Mayor Radzik requested clarification regarding the appropriateness of referring the item back to the Planning & Zoning Board. If appropriate, what criteria should the decision be based upon. City Manager Hein stated it is at Council's discretion as the governing body.

Council Member Smith felt the item should go back before the Planning and Zoning Board to ensure the concerns they brought up in their last review were satisfactorily addressed by the applicant.

Councilwoman Sweatt stated she agreed with Council Member Smith to allow the Planning & Zoning Board to further review all of the changes.

Council Member Waite inquired if the PUD would come back to Council as the same product. City Manager Hein stated there could be the same recommendation or modifications.

Vice Mayor Radzik stated to reflect on what stood out the most, which was the 40 ft. – 50 ft. lots. He noted if the PUD goes back to the Planning & Zoning Board for further review it would not be received any differently than previously. Therefore, Vice Mayor Radzik did not see a point in sending it back to the Planning & Zoning Board.

Mayor Wilson asked when the next Planning and Zoning Board Meeting would be held. Mr. Maslow stated Thursday, March 5th.

Public Comment:

Mr. Crawford stated it is common for the applicant to go before the planning body, receive the criticism from the planning body, make the necessary changes, and present those changes to the Council. He stated he doesn't believe he has ever had to return to the planning body to present said changes. Mr. Crawford felt it would present a delay for the development, when the main issue of the lots cannot be changed very much.

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Martin Taxson stated he disagreed with Mr. Crawford, as the applicants could adjust the number of lots and setbacks.

Mr. Taxson felt this is an opportunity to do something better for Groveland.

Ms. Casey felt too many homes and too much traffic would affect her quality of life. She requested Council send the agenda item back to the Planning & Zoning Board for further review; and to wait 4 weeks for the new Future Land Use to go into effect.

The motion passed 4-1, with Vice Mayor Radzik voting nay.

PUBLIC COMMENT

Amanda Traywick reported there have been solicitors in her sub-division. Signs are posted however people continue to solicit. Ms. Traywick stated she has contacted the Groveland Police Department on two occasions to report the matter. She stated this no soliciting needs to be enforced. Mayor Wilson inquired as to what could be done. City Attorney Geraci-Carver stated she would check into the City's code.

Lowrie Brown referenced the LaViance tree situation. He inquired if there would be provisions for the tree replacement in the Indigo Lakes PUD Amendment. He felt Council should look into replacing the "like for like" requirement with a sliding scale or other options.

Lee Johnson provided an update on the Robotics Program. The completion date is scheduled for March 11th, with the competition scheduled for March 12th.

Mr. Johnson reported he has taken over a non-profit called "Mom's Guide to Robotics". This will help to launch other teams.

Mr. Johnson noted that Council Member Waite and his wife joined to observe the Robotics Program.

The Hope Academy has started a first Lego League Team for the elementary level children that is open to all other schools. Mr. Johnson stated he had met with the executive director of Elevate Lake to discuss and explain the robotics program.

Mr. Johnson reported the City's logo will be on banners, t-shirts and websites.

REPORTS

Council Member Waite

Council Member Waite reported the following:

- February 5, 2020 met with Tim Maslow to prepare for the community stakeholders and residents of Blue Street meeting.
- February 5, 2020 bi-weekly meeting with City Manager Hein.
- February 6, 2020 meeting with Blue Street stakeholders and residents to discuss redevelopment of the area and to allow for input.
- February 7, 2020 attended the photo-op for new Fire Chief Kevin Carroll.
- February 11, 2020 attended the Recreation Advisory Committee Meeting.
- February 15, 2020 attended the South Lake Black Achievers Gala.

Council Member Smith

Council Member Smith reported the following:

- February 7, 2020 attended the photo-op for new Fire Chief Kevin Carroll.
- February 7, 2020 met with Marty Proctor and Lowrie Brown.
- February 19, 2020 attended meeting with Tim Maslow to discuss the Future Land Use Plan with the residents of Trilogy.

Councilwoman Sweatt

Councilwoman Sweatt reported the following:

- February 7, 2020 attended the photo-op for new Fire Chief Kevin Carroll.
- February 12, 2020 attended Groveland Elementary School awards ceremony for Terrific Kids of the Month.
- February 13, 2020 Bi-weekly meeting with City Manager Hein.
- February 14, 2020 attended the Lake League Luncheon. Councilwoman Sweatt reported as the 1st Vice President she will be responsible for the Legislative Committee for the Lake League as well as the Lake 100 Committee. This committee will work with legislators on greater accountability and communication. The Lake 100 Committee will update the League on their major initiatives. Councilwoman Sweatt reported she also serves on the Finance Committee for Lake League.
- Councilwoman offered condolences to City Attorney Geraci-Carver on the recent passing of her father. Ms. Sweatt noted she attended both the viewing and funeral services on 2/14 and 2/15/2020 respectively.
- February 18, 2020 attended the Women's Leadership Summit in Orlando. Highlights were: Top characteristics of Highly Effective Women; Building Your Value; Building Your Network; Finding Your Voice in Leadership; Thriving in a Male Dominated Environment; Creating and Nurturing a Culture of Diversity and Networking; Mentor Matching.

FEBRUARY 18, 2020 CITY COUNCIL MEETING MINUTES

Vice Mayor Radzik

Vice Mayor Radzik reported the following:

- Acknowledged staff on their hard work on the Indigo Lakes project.
- February 7, 2020 attended the photo-op for new Fire Chief Kevin Carroll.
- February 11, 2020 attended the Recreation Advisory Committee (RAC) meeting.
- February 13, 2020 attended the South Lake Economic Meeting. Commissioner Sean Parks had reported on the following:
 - Approximately 1,000 people are moving into area daily.
 - There will be an upcoming transportation forum.
 - Affordable Housing Crisis
 - 565A & 561 Routes
 - Lake County taking on a loan to repave some streets.
- February 15, 2020 attended the South Lake Black Achievers Gala.
- February 17, 2020 bi-weekly meeting with City Manager Hein.
- February 20, 2020 attended Business of the Month.
- February 21, 2020 will be attending the unveiling of the monument in Tavares, in remembrance of the Groveland Four.

Vice Mayor Radzik inquired if Council should attend the City with a Vision event that is scheduled to be held on February 19, 2020 located at Trilogy sub-division. City Manager Hein indicated that the event is a public outreach for the Future Land Use. The information would not be new, but Council is welcome to attend.

Mayor Wilson

Mayor Wilson reported the following:

- February 6, 2020 attended an economic development meeting in Clermont.
- February 7, 2020 attended the photo-op for new Fire Chief Kevin Carroll.
- February 8, 2020 attended the Cherry Lake Tree Farm race.
- February 11, 2020 attended the RAC meeting.
- February 13, 2020 attended the Mayor's book club.
- February 14, 2020 attended the graduation of the 85th Command Officers that was held in Clermont. Sergeant Cardoso of the Groveland Police Department was among the graduating officers.
- February 15, 2020 attended the South Lake Black Achievers Gala.
- February 21, 2020 will be attending the unveiling of the monument in Tavares, in remembrance of the Groveland Four.

City Manager Hein

Nothing to report at this time.

Anita Geraci-Carver

Nothing to report at this time.

ADJOURNMENT

Mayor Wilson adjourned the meeting at 10:14 p.m.

FEBRUARY 18, 2020 CITY COUNCIL MEETING MINUTES



Evelyn Wilson, Mayor

Attest:

Virginia Wright, City Clerk



CONSENT AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: JOHN TER LOUW, FINANCE DIRECTOR

SUBJECT: TENTATIVE BUDGET CALENDARS

DATE: MARCH 2, 2020

GENERAL SUMMARY/BACKGROUND:

Staff has prepared a proposed budget calendar with dates in order to prepare both the Fiscal Year 2020-2021. The FY 2020-21 timeline includes 2 budget workshops and 2 budget hearings. The timing of the workshops are earlier than the prior year to better understand our anticipated budget position prior to setting the not to exceed millage rate. The budget hearings may be able to move earlier than currently projected but will meet the needs for the TRIM certifications.

BUDGET IMPACT:

There are no budgetary impacts.

LEGAL NOTICE:

No legal notice is required.

STAFF RECOMMENDATION:

Staff recommends approval of the Budget Calendar.

ATTACHMENTS:

Tentative Budget Calendar.



Tentative FY 2020-2021 Budget Calendar

FY 2020-21 Budget deadlines

Items which would be presented to Council either at a Council Meeting or Workshop

Item	Date	Status	Responsibility	Description
1	March 1, 2020		City Manager/Finance	Discuss any proposed changes to department structures, funds, or major initiatives.
2	April 1, 2020	NA	Finance/CRA	Provide LCPA any new or changed CRA boundaries.
3	April 1, 2020		Finance	Capital Improvement Plan Sent to Department Heads
4	April 15, 2020		Department Heads	Deadline for Department Heads to submit personnel needs for new Fiscal Year
5	April 30, 2020		Department Heads	Capital Improvement Plans due to Finance for Consolidation
6	May 1, 2020		Finance	Department Budgets opened up for submission
7	May 31, 2020		LCPA	"Best Estimate of Assessed Taxable Values" received from LCPA
8	May 31, 2020		Community Development/Finance	Last day to submit new annexations to LCPA
9	June 1, 2020		Department Heads	Department Heads asked to submit departmental budgets for new Fiscal Year with appropriated justification
10	June 15, 2020		City Manager/Finance	City Manager review of Capital Improvement Plans and all Fund Budgets
11	June 28, 2020		LCPA	LCPA to deliver the Form DR-420 "Certification of Taxable Value" to City
12	July 3, 2020		Finance	Budget Workshop – City Council and Department Heads
13	July 10, 2020		Finance	Budget Workshop – City Council and Department Heads
14	July 20, 2020		Finance	Set the "Not to Exceed Millage Rate" (Regular Council Meeting)
15	August 2, 2020		Finance	DR-420's must be returned to LCPA by all authorities by noon
16	September 8, 2020	*	Finance	City's first public budget hearing (must be held within 54-80 days of the certification of value)
17	September 21, 2020	*	Finance	City's final public budget hearing (must be held within 15 days after the first budget hearing)
18	September 22, 2020		Finance	Send Ordinance adopting final millage rate to the LCPA, LCTC, and DOR.
19	September 27, 2019		Finance	Certify DR-422's to LCPA certifying final millage

* LCPA stands for Lake County Property Appraisor

* 1st public hearing must occur 54-80 days after the certification of value from LCPA. This meeting could be moved up if eligible.



CONSENT AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: CHRIS COGHILL, PROCUREMENT MANAGER

SUBJECT: RESOLUTION 2020-09 ENGINEERING SERVICES AGREEMENT WITH WOODARD & CURRAN, INC., FOR RFP 2020-01, UTILITIES MASTER PLAN

DATE: MARCH 2, 2020

GENERAL SUMMARY/BACKGROUND:

The Transportation & Public Works Department requested the Procurement Department conduct a solicitation for the purpose of securing professional engineering and planning services for the development of a Utilities Master Plan (UMP). Request for Proposal (RFP) 2020-01, Utilities Master Plan, was advertised on Friday, December 27, 2019; responses were due Friday, January 17, 2020.

Three (3) proposals were received and an evaluation and scoring meeting was held on January 28, 2020. At this meeting two (2) proposals were selected for interviews. Interviews were held on February 3, 2020, and Woodard & Curran, Inc., was unanimously selected for award.

BUDGET IMPACT:

There are no expected changes to the approved budget.

LEGAL NOTICE:

None.

STAFF RECOMMENDATION:

Staff recommends passage of Resolution 2020-09 approving the Engineering Services Agreement with Woodard & Curran, Inc.

ATTACHMENTS:

- Attachment 1 – Resolution 2020-09
- Attachment 2 – Engineering Services Agreement
- Attachment 3 – Evaluation Score Sheets Summary
- Attachment 4 – Interview Score Sheets Summary

ATTACHMENT 1

RESOLUTION 2020-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVELAND, FLORIDA, APPROVING THE ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF GROVELAND AND WOODARD & CURRAN, INC. ISSUED PURSUANT TO RFP 20-001 UTILITIES MASTER PLAN; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Groveland issued RFP 20-001 for the purposes of selecting an engineering firm to prepare a Utilities Master Plan; and

WHEREAS, the City selected Woodard & Curran, Inc.; and

WHEREAS, the parties desire to enter into an Agreement for the purpose of setting forth the terms and conditions under which Woodard & Curran, Inc., will prepare a Utilities Master Plan for the City of Groveland; and

WHEREAS, the City Council finds it beneficial to the City of Groveland and desires to approve the Agreement with the terms and conditions outlined therein; and

WHEREAS, the City Council has home rule authority to take any action in the furtherance of the interest of the City that is not in conflict with general law, and taking action authorized in this resolution is not in conflict.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GROVELAND, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The Engineering Services Agreement between the City of Groveland and Woodard & Curran, Inc., a copy of which is attached hereto, is approved.

Section 2. The Council authorizes the Mayor to execute the Agreement.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council of the City of Groveland, Florida.

PASSED AND RESOLVED this _____ day of March 2020, by the City Council of the City of Groveland, Florida.

Evelyn Wilson, Mayor
City of Groveland, Florida

ATTEST:

Virginia Wright, City Clerk



Approved as to Form:

Anita Geraci-Carver
City Attorney

Passed First Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Mike Radzik		
Mike Smith		
Dina Sweatt		
Randolph Waite		
Evelyn Wilson		



CONSENT AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: CHRIS COGHILL, PROCUREMENT MANAGER

SUBJECT: RESOLUTION 2020-11 PIGGYBACK/COOPERATIVE PARTICIPATION AGREEMENT FOR THE PURCHASE OF A SUTPHEN EXTREME DUTY CUSTOM PUMPER DEMO UNIT 449 FIRE TRUCK

DATE: MARCH 2, 2020

GENERAL SUMMARY/BACKGROUND:

Sourcewell, formerly known as NJPA, is a Minnesota governmental agency whose sole purpose is to contract nationwide with suppliers for different goods and services. Issuing solicitations in this manner allows for Sourcewell, acting with a Lead Agency that provides the general scope of the project, to estimate aggregate spend from anticipated participating government agencies that is much larger than the average local agency may report. This results in economies of scale and reduced costs for those agencies that utilize the resultant contract.

Adoption and use of this cooperative contract will allow the Fire Department to replace an existing out-of-service truck and remain able to reach normal service levels.

BUDGET IMPACT:

There is an anticipated decrease to the discretionary fund for the one-time purchase of an engine truck versus a ladder truck. The ladder truck is being reallocated into the budget in two (2) to three (3) years and will be reviewed by our new Fire Chief.

LEGAL NOTICE:

None.

STAFF RECOMMENDATION:

Staff recommends approval of the Piggyback/Cooperative Participation Agreement for the Purchase of a Sutphen Extreme Duty Custom Pumper Demo Unit 449 Fire Truck.

ATTACHMENTS:

Attachment 1 – Resolution 2020-11

Attachment 2 – Piggyback/Cooperative Participation Agreement

ATTACHMENT 1

RESOLUTION 2020 - 11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVELAND, FLORIDA, APPROVING THE CONTRACT FOR THE PURCHASE OF A SUTPHEN EXTREME DUTY CUSTOM PUMPER FIRE TRUCK FOR THE CITY OF GROVELAND, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Groveland desires to contract with a third party through the use of a cooperative contract for the purchase of an extreme duty custom pumper fire truck; and

WHEREAS, the City of Groveland has complied with its policies related to contracting;
and

WHEREAS, the City Council desires to enter into the Contract with Sutphen Corporation.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GROVELAND, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The Contract for Piggyback/Cooperative Participation Agreement for the City of Groveland, Florida purchase of an extreme duty custom pumper fire truck (the "Contract"), a copy of which is attached hereto, is approved.

Section 2. The Council authorizes the Mayor to execute the Contract.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council of the City of Groveland, Florida.

PASSED AND RESOLVED this 2nd day of March, 2020, by the City Council of the City of Groveland, Florida.

Evelyn Wilson, Mayor
City of Groveland, Florida

ATTEST:

Virginia Wright, City Clerk



Approved as to Form:

Anita Geraci-Carver
City Attorney

Passed First Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Mike Radzik		
Randolph Waite		
Mike Smith		
Dina Sweatt		
Evelyn Wilson		

PIGGYBACK/COOPERATIVE PARTICIPATION AGREEMENT

WHEREAS, Sutphen Corporation ("CONTRACTOR"), an Ohio corporation, whose address is 6450 Eiterman Road, Dublin, Ohio 43016, Federal Employer Identification Number 31-0671786, entered into an Agreement with Sourcewell, formerly NJPA (Sourcewell), dated April 16, 2018, and ending April 16, 2022.

WHEREAS, The City of Groveland, a Florida municipal corporation ("CITY"), has established legal authority via Code of Ordinances City of Groveland, Florida Chapter 2, Administration, Article V. Finance, Division 3.- Purchasing, to adopt a contract procured by another government agency when seeking to use same or similar services provided by said contract; and

WHEREAS, the CITY desires to utilize the referenced Contract (Attachment 'A') between the CONTRACTOR and Sourcewell for use of the work contemplated within the contract's scope of services for Firefighting Apparatus with Related Equipment, Accessories, and Supplies and the CONTRACTOR consents to the use.

NOW THEREFORE, having found it to be in the public interest,

1. **Affirmation.** The CONTRACTOR affirms and ratifies the terms and conditions of the referenced Contract with Sourcewell and agrees to perform the services set forth herein for the CITY in accordance with the terms of said Contract through the ending date of the Contract.

2. **Changes.** Services shall be provided in accordance with the terms of the Contract with Sourcewell except for the following changes. All other terms shall remain.

- a. **Point of Delivery.** Services for the CITY shall be made to the locations as designated by the CITY.
- b. **Party Substitution.** References to "Sourcewell" shall be replaced with City of Groveland (CITY).

3. **Amendment.** Any Amendments to "piggybacked" Contract between CONTRACTOR and Sourcewell shall be automatically incorporated into this Piggyback/Cooperative Participation Agreement.

4. **Counterparts.** Original signatures transmitted and received via facsimile or other electronic transmission of a scanned document, (e.g., PDF or similar format) are true and valid signatures for all purposes hereunder and shall bind the parties to the same extent as that of an original signature. Any such facsimile or electronic mail transmission shall constitute the final agreement of the parties and conclusive proof of such agreement. Any such electronic counterpart shall be of sufficient quality to be legible either electronically or when printed as hardcopy. The CITY shall determine legibility and acceptability for public record purposes. This Agreement may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date stated in the preamble to the Agreement.

WITNESSES:

CITY OF GROVELAND

Print Name: _____

Evelyn Wilson, Mayor

Print Name: _____

Date: _____

ATTEST

Virginia White, City Clerk

WITNESSES:

SUTPHEN CORPORATION

Printed Name

Authorized Signatory

Printed Name

Printed Name

Title

Date: _____

OLD BUSINESS

NOTE:

SUPPLEMENTAL INFORMATION
WILL BE PROVIDED FOR AGENDA
ITEMS 1 & 2

1. Resolution 2020-13 First Amendment to the Agreement of Purchase & Sale between the City of Groveland and Palisades Homeowner's Association
2. Resolution 2020-14 Approving Agreement of Purchase & Sale between City of Groveland and Canam Palisades, LTD

NEW BUSINESS



MEMORANDUM

TO: HONORABLE MAYOR & CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: MIKE WALKER, PARKS, FACILITIES, AND COMMUNITY SERVICES DIRECTOR

SUBJECT: NAMING OF CITY ASSET – NAMING OF THE PARK AT WILSON LAKE PARKWAY

DATE: MARCH 2, 2020

GENERAL SUMMARY/BACKGROUND: The city has received interest from individuals in the community in naming the city's new park which is located on Wilson Lake Parkway. In March of 2019 the City of Groveland had a Ground Breaking Ceremony on a forty (40) acre parcel owned by the city located on Wilson Lake Parkway. Fast forward one year (1), March 2020, the city has now completed the construction of Phase 1 at the new park property, which now includes all the underground utilities (water, sewer, electric), a parking area, small pavilion, restrooms and basketball courts. The city is planning a ribbon cutting ceremony for the un-named park location during its Founders Week Events on March 29, 2020.

For City Council to consider the park naming request of the individuals, staff would need to follow the guidelines and procedures established in Resolution 2019-52 which was adopted on August 19, 2019. This policy was created to establish uniform guidelines for naming and renaming of public assets owned and operated by the City of Groveland. Provided for your review as Attachment "1" is Resolution 2019-52, Naming of City Asset or Placement of Commemorative Work Policy.

To date, the city has received twenty-one (21) City Asset Naming Policy applications from individual requesting to be considered. Out of the twenty-one (21) applications, twenty (20) of the applications recommend the park name to be "Cherry Lake Park" and one (1) recommendation of "Park on Wilson Lake" The applications received have been provided to you as Attachments "2" and "3".

Per Policy, some considerations for Naming Criteria in determining names are as follows:

- Context and Geographic Location
- Natural or Geological Features
- Historic Events and Places
- Outstanding Individuals
- Donations

The Recreation Advisory Committee (RAC) at their meeting on December 10, 2019 reviewed all twenty-one (21) City Asset Naming Policy applications that were received, and recommended the name of Cherry Lake Park for City Council to consider.

Following the RAC recommendation, a 30 day “Public Notice Period” was established by staff. Per Policy a public notice with the recommended name was placed in a local newspaper once during the 30 day period (Attachment “4”), along with a posting notice at the site of the subject park and other recreational/city facility’s, and staff utilized city social media to inform the citizens that the City will be considering the naming of a park at Wilson Lake Parkway at the March 2, 2020 City Council meeting. The Public Notice postings are included as Attachment “5”.

Two citizen comments/recommendations were received via email during the 30 day public notice period which ended on February 24, 2020 at 5 PM, as advertized. The citizen recommendations received were to name the new park either Wilson Lake Park or Libby Park. The two citizen emails received have been provided for your review as Attachment “6”.

The City Manager, Recreational Advisory Committee and city staff have followed the guidance and procedures contained within the Naming of City Asset or Placement of Commemorative Works Policy, to allow for City Council to consider the applications received and make a final park naming selection if deemed appropriate.

BUDGET IMPACT:

No impact.

LEGAL NOTE:

None.

STAFF RECOMMENDATION:

Staff will move forward with the park naming selection provided by City Council.

ATTACHMENTS

1. Resolution 2019-52 – Naming of City Asset or Placement of Commemorative Works Policy
2. City Assets Naming Policy Applications – Received November 2019
3. City Assets Naming Policy Applications – Received December 2019
4. Park Naming Public Notice Advertisement, Daily Commercial - January 29, 2019
5. Park Naming Public Notice - 30 Day Posting
6. Citizen Comments – Received During 30 Day Public Notice Period

ATTACHMENT 1

RESOLUTION 2019-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVELAND, FLORIDA ADOPTING A POLICY FOR NAMING OF CITY ASSETS OR PLACEMENT OF COMMEMORATIVE WORKS AS DEFINED IN THE POLICY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 166, Florida Statutes, authorizes municipalities to adopt ordinances and resolutions in the exercise of its municipal powers; and

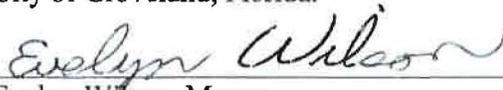
WHEREAS, the City Council desires to establish uniform guidelines for naming and renaming of public assets owned and operated by the City of Groveland; and

WHEREAS, the policy addresses reserving the naming or renaming of parks, recreational facilities, and other city assets, and does so to best serve the interests of the City, as well as ensure a worth and enduring legacy for the City's assets.

BE IT RESOLVED by the City Council of the City of Groveland, Florida, as follows:

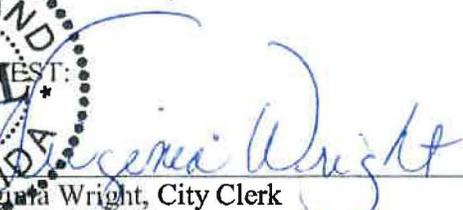
1. The above recitals are true and correct and, by this reference, are hereby incorporated into and made an integral part of this resolution.
2. The City of Groveland Naming of City Asset or Placement of Commemorative Work Policy, a copy of which is attached hereto, is hereby approved and adopted.
3. This resolution shall be effective immediately upon adoption.

PASSED AND RESOLVED this 19th day of August, 2019, by the City Council of the City of Groveland, Florida.



Evelyn Wilson, Mayor
City of Groveland, Florida





Virginia Wright, City Clerk



Approved as to Form:

Anita Geraci-Carver
Anita Geraci-Carver
City Attorney

Passed First Reading 8-19-2019

Council Member Smith moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member Shoobridge and upon roll call on the motion the vote was as follows:

	YEA	NAY
Mike Radzik		
Jeff Shoobridge	✓	
Mike Smith	✓	
Dina Sweatt	✓	
Evelyn Wilson	✓	