City of Groveland

EVELYN WILSON
MAYOR

MIKE RADZIK
VICE MAYOR

Groveland
FLORIDA
City with Natural Charm™

MIKE SMITH
COUNCIL MEMBER

DINA SWEATT
COUNCIL MEMBER

RANDOLPH WAITE
COUNCIL MEMBER

CITY COUNCIL MEETING
OCTOBER 19, 2020
5:00 P.M.

ANITA GERACI-CARVER
CITY ATTORNEY

MIKE HEIN
CITY MANAGER

VIRGINIA WRIGHT
CITY CLERK

GENERAL INFORMATION AND INSTRUCTIONS

The Mayor will ask for comments from the public, requesting that anyone desiring to speak on an item. When recognized by the Mayor, please approach the podium and speak into the microphone, stating your name, address, if you are a citizen that lives in the Groveland City limits, and then present the information you desire. Each person has a maximum of five (5) minutes to speak.

Items listed in the "Consent Agenda" will be approved by Council in their entirety by a single motion, unless otherwise indicated by Council. These are routine items not anticipated to be controversial and are placed on the Consent Agenda to expedite the meeting. If a Council Member, staff member or member of the public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion. The remaining items on the Consent Agenda will be voted on with one motion being made for all items on the Consent Agenda. Then the item removed from the Consent Agenda will be separately considered and voted on.

Items identified with a double asterisk (**) are quasi-judicial functions of the City Council other than land use; the Council Members disclose any ex parté communications.

Groveland Code of Ordinances Sec. 2-58 (f). Any person desiring to address the Council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall be addressed to the Council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, member of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a council member or city official except through the presiding officer.

If your address is exempt from public record you are not required to state it. In addition, do not give out your Social Security Number, phone number, email address or any other information you do not want others to have access to as the meetings are recorded and those recordings are considered public record.

Pursuant to the provisions of Chap. 286, F.S., Sec. 286.0105, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statute, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office no later than 3 business day prior to the meeting at virginia.wright@groveland-fl.gov.

PUBLIC NOTICE AND AGENDA OF THE GROVELAND CITY COUNCIL MEETING SCHEDULED TO CONVENE AT 5:00 P.M. MONDAY, OCTOBER 19, 2020

Please note: In order to reduce public gatherings and the spread of COVID-19, the October 19, 2020 City Council Meeting will be held using telephonic video conferencing as authorized by Governor DeSantis in Executive Order 20-69. The public can attend the virtual meeting. Instructions to participate have been posted to the city's website under "public notices" at www.groveland-fl.gov. However, the public is advised to check the City website www.groveland-fl.gov for up-to-date information on any changes to the manner in which the meetings will be held.

MAYOR	EVELYN WILSON	evelyn.wilson@groveland-fl.gov
VICE MAYOR	MIKE RADZIK	mike.radzik@groveland-fl.gov
COUNCIL MEMBER	MIKE SMITH	mike.smith@groveland-fl.gov
COUNCIL MEMBER	DINA SWEATT	dina.sweatt@groveland-fl.gov
COUNCIL MEMBER	RANDOLPH WAITE	randolph.waite@groveland-fl.gov
CITY MANAGER	MICHAEL HEIN	michael.hein@groveland-fl.gov
SERGEANT-AT-ARMS	CHIEF SHAWN RAMSEY	shawn.ramsey@groveland-fl.gov
CITY CLERK	VIRGINIA WRIGHT	virginia.wright@groveland-fl.gov
CITY ATTORNEY	ANITA GERACI-CARVER, ESQ	

Please note: Most written communication to or from government officials regarding government business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

CALL TO ORDER

PLEDGE OF CONDUCT

- **We may disagree, but we will be respectful of one another.**
- **We will direct all comments to issues.**
- **We will avoid personal attacks.**
- **Audience members wishing to speak must be recognized by the Mayor.**
- **Speaking without being recognized will be considered "Out of Order."**

OPENING CEREMONIES

a. Pledge of Allegiance
b. Invocation

ROLL CALL

AGENDA

GUEST SPEAKER, PRESENTATIONS AND PROCLAMATIONS

PUBLIC COMMENT

CONSENT AGENDA

Routine items and items not anticipated to be controversial are placed on the Consent Agenda to expedite the meeting. If a Council Member, staff member or member of the public wishes to discuss any item on the Consent Agenda, they can request the item be removed from the Consent Agenda for discussion. The remaining items on the Consent Agenda will be voted on with one motion being made for all items on the Consent Agenda. Then the item removed from the Consent Agenda will be separately considered and voted on.

Consideration of Approval:

A. September 21, 2020 Final Public Budget Hearing Minutes

B. September 21, 2020 City Council Meeting Minutes

C. Authorization of the Mayor to sign a letter on behalf of the City Council to the Lake~Sumter Metropolitan Planning Organization (MPO) regarding the pending adoption of the 2045 Long Range Transportation Plan (LRTP).
Authorization of a letter from Mayor Wilson to the Governing Board of the Lake~Sumter MPO with formal comments on the 2045 LRTP pending adoption at the October 28th Meeting of the MPO.

D. Resolution 2020-55: Economic Development Agreement between City of Groveland and Traffic Control Devices, Inc.
A resolution of the City Council of the City of Groveland, Florida, approving the economic agreement between the City of Groveland and Traffic Control Devices, Inc.; authorizing execution of the agreement; providing for an effective date.

E. Resolution 2020-56: City of Groveland Aquaponic Farm Agreement and Addendum to Agreement
A Resolution of the City Council of the City of Groveland, Florida, approving the Agreement and Addendum to Agreement between the City of Groveland and Backyard Farm Express, LLC relating to the Groveland Aquaponic Farm; authorizing the City Manager to execute the agreement; providing for an effective date.

A request to approve an agreement between the City of Groveland and Backyard Farm Express, LLC for a Aquaponic Farm, which involves the combination of Aquaculture and Hydroponics, involving an ecosystem-like indoor farm that raises both fish and vegetables in a symbiotic, soil-less system.

OLD BUSINESS

None.

NEW BUSINESS

None.

REPORTS

a. Council Member Reports
b. City Manager Report
c. City Attorney Report

ADJOURNMENT

Groveland Code of Ordinances Sec. 2-58 (f). *Any person desiring to address the Council shall first secure the permission of the presiding officer and shall give his name and address for the record. All remarks shall be addressed to the Council as a body and not to any member thereof unless permission to do so is first granted by the presiding officer. Unless further time is granted by the presiding officer or the council, member of the public shall limit their discussion or address to no more than five minutes. No question shall be asked a council member or city official except through the presiding officer.*

If your address is exempt from public record you are not required to state it. In addition, do not give out your Social Security Number, phone number, email address or any other information you do not want others to have access to as the meetings are recorded and those recordings are considered public record.

Pursuant to the provisions of Chap. 286, F.S., Sec. 286.0105*, if a person decides to appeal any decision made by this body with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based and is advised to make such arrangements at his or her own expense.*

****In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statute,*** *persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office no later than 72 hours in advance of the meeting at (352) 429-2141, ext. 2014; (352) 232-9057 or via email at virginia.wright@groveland-fl.gov*

CONSENT AGENDA

City of Groveland
Minutes
Final Public Budget Hearing of the City Council
Monday, September 21, 2020

The Groveland City Council held a Final Public Budget Hearing on Monday, September 21, 2020 at 6:30 p.m. that was held using telephonic video conferencing in order to reduce public gatherings and the spread of COVID-19, as authorized by Governor DeSantis in Executive Order 20-69. The public was able to attend the virtual meeting. Instructions to participate were posted to the City's website under "Public Notices" at www.groveland-fl.gov and at City Hall in the display board.

Mayor Evelyn Wilson called the meeting to order at 6:31 p.m. with the following members present: Vice Mayor Mike Radzik and Council Members Mike Smith, Dina Sweatt and Randolph Waite. City officials present were City Manager Mike Hein, City Clerk Virginia Wright, Sergeant-at-Arms Chief Shawn Ramsey and City Attorney Anita Geraci-Carver.

Mayor Wilson read the following into the record: *Pursuant to Executive Order No. 20-69, issued by Governor DeSantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location. Further, municipalities may utilize telephonic or video conferencing to hold public meetings.*

Thank you for joining us for the Final Public Budget Hearing of the City Council being held through the Zoom platform. On behalf of myself, all council members and staff we hope you and your families are well.

All votes will be received by roll call vote. For council member discussion I will call on each member individually to avoid members talking over one another. If you wish to speak again after your initial comments or have additional questions, please click on "Raise Hand" so you can be recognized.

We will be taking public comment during the meeting. The procedures for public participation will be explained by the City Attorney shortly.

Mayor Wilson noted a quorum was present. She asked City Attorney Geraci-Carver to explain the procedures for public participation and public comment.

City Attorney Geraci-Carver read the following procedures for public participation and public comment into the record:

Public notice of this meeting was provided on the City's website and posted at City Hall. The public notice included directions for how members of the public can participate. Option 1: The public can join the Zoom meeting remotely using a computer to watch and listen to the meeting. Option 2: The public can call into the meeting on their telephone and listen to the meeting. Option 3: The public can participate in person by attending the

virtual meeting that is being held in the Puryear Building located at 243 S. Lake Avenue, Groveland, FL 34736. The Mayor and City Council will be participating virtually. Regardless of which option, all attendees from the public are added in listen-mode only.

The notice also provided direction for members of the public who need special accommodation to participate in the meeting in accordance with the ADA to contact the City Clerk not later than 3 business days before the meeting.

The public has been given the opportunity to submit public comments in advance of the meeting by e-mailing the City Clerk. Public comments received before 3 p.m. on the meeting date have been shared with the City Council prior to this evening's meeting. The Clerk will read the comments into the record during the meeting. Any public comments received after 3 p.m. will be shared with the City Council after the meeting and will be retained as a public record. Or those members of the public participating via Zoom online, telephonically, or in person will be given the opportunity to speak during the Public Comment portion of the meeting. For those individuals participating via online or telephonically who desire to make public comment, telephone number (352) 534-1753 was provided in the public notice with instructions to text their name and telephone number in order to speak. Those who are participating online will need to ensure their name and/or telephone number are reflected as their screen name so that IT may identify them to allow for comment. The Clerk's Office will announce the name and/or the telephone number of the person desiring to make public comment and the Mayor will then call upon each person. We will begin public comment with written communication and proceed with those present in the Puryear Building, followed by those participating electronically or telephonically. The City Clerk's Office will identify the next speaker.

All persons desiring to make public comment are required to provide their name and address for the record, regardless of the option in which they have selected to participate in the meeting.

The Public Comment portion of the meeting has been moved up on the agenda to be received after Roll Call. At that time the Clerk will read the public comments into the record. Comments will be limited to 3 minutes per person.

This concludes the public notice and public participation instructions.

PUBLIC COMMENT

City Clerk Wright reported there were no emails submitted for public.

Ciara Bender, Assistant to the City Clerk, reported there were no public comments from those members of the public who may have attended the meeting physically in the Puryear Building; nor were there any public comments from those members of the public who attended the meeting virtually or telephonically.

NEW BUSINESS

1. **Consideration of Adoption: Ordinance 2020-34 FY2021 Millage Rate – Second Reading**
   An ordinance adopting a millage rate of 5.2000 per $1,000 valuation for regular ad valorem taxes to be levied during the fiscal year of the City of Groveland, Florida from October 1, 2020 through September 30, 2021 and providing for an effective date.

   City Clerk Wright read the headnote and Section 2 of Ordinance 2020-34 into the record.

   > **Motion**: Vice Mayor Radzik moved to adopt Ordinance 2020-34 FY 2021 Millage Rate of 5.2000 per $1,000 valuation for regular ad valorem taxes to be levied during the fiscal year of the City of Groveland, Florida from October 1, 2020 through September 30, 2021 and providing for an effective date; seconded by Councilwoman Sweatt.
   >
   > Motion passed with all Council Members present voting aye.

   Vice Mayor Radzik inquired if this was the third year that the millage rate has remained at 5.2. Mr. Ter Louw stated this is the fourth consecutive year that the millage rate has remained at 5.2. Vice Mayor Radzik stated he was proud of the level of service provided to the residents.

   Council Member Smith reported he appreciated the work on the budget and maintaining the millage rate for the 4th consecutive year. Mayor Wilson echoed Council Member Smith's comments on a job well done.

2. **Consideration of Adoption: Ordinance 2020-35 FY2021 Budget - Second Reading**
   An ordinance adopting a budget for the City of Groveland, Florida from October 2020 through September 30, 2021 and providing for an effective date.

   City Clerk Wright read the headnote for Ordinance 2020-35 into the record.

   > **Motion**: Vice Mayor Radzik moved to adopt Ordinance 2020-35 a budget for the City of Groveland, Florida from October 2020 through September 30, 2021 and providing for an effective date; seconded by Council Member Waite.
   >
   > Motion passed with all Council Members present voting aye.

Mayor Wilson and all council members thanked Mr. Ter Louw and his staff for the excellent job on the budget.

ADJOURNMENT

Mayor Wilson adjourned the meeting at 6:45 p.m.

Groveland
FLORIDA
City with Natural Charm

_____
Evelyn Wilson, Mayor

Attest: ----------
Virginia Wright, City Clerk

City of Groveland
Minutes
City Council Meeting
Monday, September 21, 2020

The Groveland City Council held a regular City Council Meeting on Monday, September 21, 2020 at 7:00 p.m. that was held using telephonic video conferencing in order to reduce public gatherings and the spread of COVID-19, as authorized by Governor DeSantis in Executive Order 20-69. The public was able to attend the virtual meeting. Instructions to participate were posted to the City's website under "Public Notices" at www.groveland-fl.gov and at City Hall in the display board.

Mayor Wilson called the meeting to order at 7:00 p.m. with the following members present: Vice Mayor Mike Radzik and Council Members Mike Smith, Dina Sweatt and Randolph Waite. City officials present were City Manager Mike Hein, City Clerk Virginia Wright, Sergeant-at-Arms Chief Shawn Ramsey and City Attorney Anita Geraci-Carver.

Mayor Wilson read the following into the record: *Pursuant to Executive Order No. 20-69, issued by Governor DeSantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location. Further, municipalities may utilize telephonic or video conferencing to hold public meetings.*

Thank you for joining us for the City's Council meeting being held through the Zoom platform. On behalf of myself, all board members and staff we hope you and your families are well.

All votes will be received by roll call vote. For council member discussion I will call on each member individually to avoid members talking over one another. If you wish to speak again after your initial comments or have additional questions, please click on "Raise Hand" so you can be recognized.

We will be taking public comment during the meeting. The procedures for public participation will be explained by the City Attorney shortly.

Mayor Wilson noted a quorum was present.

OPENING CEREMONIES

a. Pledge of Allegiance led by Vice Mayor Radzik.
b. Invocation provided by Mayor Wilson.

City Attorney Geraci-Carver read the following into the record: *Public notice of this meeting was provided on the City's website and posted at City Hall. The public notice*

included directions for how members of the public can participate. The public has the option to join the Zoom meeting remotely using a computer to watch and listen to the meeting. Or the public can call into the meeting on their telephone and listen to the meeting. Regardless of which option, all attendees from the public are added in listen-mode only.

The notice also provided direction for members of the public who need special accommodation to participate in the meeting in accordance with the ADA to contact the City Clerk not later than 3 business days before the meeting.

The public has been given the opportunity to submit public comments in advance of the meeting by e-mailing the City Clerk. Public comments received before 3 p.m. on the meeting date have been shared with the City Council prior to this evening's meeting. The Clerk will read the comments into the record during the meeting. Any public comments received after 3 p.m. will be shared with the City Council after the meeting and will be retained as a public record.

The Public Comment portion of the meeting has been moved up on the agenda to be received prior to the Consent Agenda. At that time the Clerk will read the public comments into the record. Comments will be limited to five minutes per person.

This concludes the public notice and public participation instructions

PUBLIC COMMENT

City Clerk Wright reported no emails were received for public comment.

GUEST SPEAKER, PRESENTATIONS AND PROCLAMATIONS

City of Groveland Citizen's Report on Use of Force

Sarah Panko, Public Information Manager for Public Safety provided a brief summary of the Citizen's Report on Use of Force. Ms. Panko reported following former President Obama's challenge to local leaders to take a pledge, Mayor Wilson took the pledge which calls on mayors to commit to the actions as follows: Review use of force policy, engage the community to include a diverse range of input, experiences and stories; report findings and seek feedback; reform use of force policies.

A review group was created by the City to examine the policy to include City officials, business owners and community stakeholders.

Three (3) meetings were held with the last meeting being held on July 21, 2020. In conclusion Mayor Wilson lead the way and took the first steps by signing *the My Brother's Keeper Alliance Pledge* via Council consensus on June 15, 2020, to commit to review, engage, report, and reform the City's use of force policies.

The pledge will be forwarded to the Obama's Foundation Reimagining Policing Pledge.

Woodard & Curran – Utility Annual Review

T. J. Fish, Public Works and Transportation Director reported it has now been 1-year (October 1, 2019) since the City entered into a contract agreement with Woodard & Curran for the operation and maintenance of the City's water and waste water plant. Mr. Fish noted there is also a separate contract with Woodard & Curran for the Utility Master Plan.

Mr. Fish introduced Woodard & Curran staff members as follows: Project Manager Steve Guba; Area Manager Glen Burden; Project Manager Justin DeMello; and Brian Bzdawka, Business Development Leader.

Mr. Burden provided a PowerPoint of the Annual Utility Update presentation as follows:

Transition of Operations & Management

Currently staff with 18 full time employees:

- 6 Water & Wastewater Licensed Operators
- 6 Distribution & Collection Operators
- 1 Building Inspector
- 1 Administrative Assistant
- 1 Line Locator
- 1 Project Manager
- 1 Maintenance Manager
- 1 Mechanic
- October 1st, new FOG and IPP Coordinator
- Health & Safety Training
- CPR & First Aid Training was provided to public works and utility employees in September
- Woodard & Curran Health and Safety staff provided chlorine and confined space safety training for the fire department in December
- Fall Protection, Bloodborne Pathogens, respirator Training, etc.

Compliance Achievements

- 1 day reject (reclaimed) water in FY2020 – Sent to sprayfield, compared to 80 days in FY2019
- WWTP flow meter repairs, replacements and new installation for compliance
- Completion of annual flow meter calibrations as required
- Successful FDEP (Florida Department of Environment Protection) inspection of WWTPs ON 12/13/2019 with no significant compliance violations
- Completed lead and copper sampling for Water Permit #3350476
- Currently working on a minor permit modification to reduce sampling at Sunshine WWTAP thus providing a cost reduction in laboratory fees

Pandemic Response

- Woodard & Curran's Health and Safety Team created Pandemic Response Plan on November 19, 2019, per health and safety protocol

- Virtual meetings (Microsoft Teams) and electronic devices were used pre-pandemic
- Stock of personal protective equipment (PPE)
- Management tools provided by Woodard & Curran to include clear vendor guidelines, priority testing and safety protocols

Technology & Computerized Maintenance Management

- Computerized Maintenance Management System (CMMS) implemented system-wide. Input – 18,000 city assets
- Assets recorded in software along with associated manufacturers recommended maintenance schedules

Technology & Work Order Status

- Utility Cloud installation provided a clear path to work:
    - Completed 221 corrective maintenance work orders
    - Completed 2,988 preventative maintenance work orders
    - Completed 2,182 inspection related work orders

Work Order Statistics

- Prioritizes work orders
    - 5,391 work orders completed to date (note: graphs and pies charts were included in the presentation for this item and is on record)

Technology & Innovation

- Employees equipped with tablets & mobile devices to:
    - Collected process control and compliance data
    - Generate corrective maintenance (CM) & preventative maintenance (PM) work orders

- Employees equipped with access technology tools including:
    - Orege – Innovate sludge thickening
    - Drylet – Sludge reduction microbes
    - InDENSE – Creates granular vs. flocculate microbial structure
    - DeRagger – Innovative pump sensor, eliminates pump clogs
    - Nexom Infini-D – New zero downtime cloth disc filter

Projects Completed

- Both WWTPs disk filters repaired
- Replaced in-plant pump at the internal pump station at Sampey WWTP
- Flow meter repairs and replacements for compliance
- WWTP automated aeration system repairs
- Replumbed CL2 feed at the Sampey WWTP
- Rebuilt Water Plant #3 chlorine feed injectors
- Replaced motor on Sampey WWTP aerator (in-house)

- Commenced repairs on the Ford Commerce Park Water Booster Station

Budget Update

(Note: A spreadsheet was included in the presentation and is on record).

Sewer Use Ordinance Update

- Woodard & Curran engineers developed an industrial pretreatment program (IPP) ordinance for the city, which received final approval by City Council on October 7, 2019
- On September 8, 2020 a final read was performed on the new Fats, Oils and Grease (FOG) Program update to the Sewer Use ordinance.
- Actively monitoring the most significant user in the Sampey collections system
- Currently processing IPP applications and issuing permits, resuming site inspections as Covid restrictions allow
- Creating the electronic infrastructure to launch the FOG program
- Actively recruiting for new FOG & IPP Coordinator

Community Relations

- Support for Police Explorers, items for the Troops
- Groveland Cares
- Members of "Groveland Works"
- Supporters of the Faith Neighborhood Center

Funding Update

- Two local funding initiative applications submitted
  - Drinking Water - $900,000 for the Groveland Potable Water Resource and Economic Sustainability Program
  - Wastewater - $935,000 from South Central Lake County for Groveland Centralized Wastewater System
  - Both applications were cut from Governor's State Budget
- Florida Department of Environmental Protection
  - Drinking Water - $23.8M CIP approved grant and low interest loan
  - Clean Water - $27.3M CIP approved grant and low interest loan
  - FDEP authorized $1,020,000 agreement for planning phase at 50/50 (grant and 0.12% interest 20-year loan)
  - Aggressive planning schedule required to maximize design/construction grant opportunity
- US Department of Agriculture – Emergency Operations, Lab and Training Center $4,000,000 Request
- FL Department of Economic Development Disaster Mitigation Fund $1,635,000 Request
  - Emergency Generator at WTP #1 - $75K
  - Sewer Lift Station Emergency Generators (17) - $875K
  - Cyber Security and SCADA Upgrades - $185K

    - SCADA Systems for Sewer Lift Stations (15) - $360k
    - SCADA Systems for Water Plant #1 - $140K
- SJRWMD 50/50 Grant Program
    - South Lake County Lower Floridan Well - $4.5M
    - Sunshine Lower Floridan Well - $2M
    - Crystal Lake Reclaim System Rehab - $350K
- Engineering Completed Projects
    - Development of a utility system 5-year Capital Improvements Program (CIP)
    - Development of Industrial Pretreatment Program Sewer Use Ordinance
    - Reclaim Water System Model and Pressure Assistance Program
    - Sampey Road Sprayfield Re-permitting and Well Installation
    - Sampey and Sunshine WWTF Headworks Evaluation
    - FOG Sewer Use Ordinance Revision
- Engineering Projects in Progress
    - Sampey and Sunshine WWTP Headworks Design (ETA – September 2020)
    - Palisades Well Evaluation and Summary Report (ETA – September 2020)
    - Sampey Road WWTP Facility Planning Document (ETA – October 2020)
    - Sampey and Sunshine Electrical Upgrades for Mobile Dewatering (ETA October 2020)
    - Water, Sewer, Reclaim Utility Masterplan (ETA – December 2020)

Mr. Burden offered to answer any questions Council may have.

Council expressed their appreciation to City Manager Hein, staff, and Woodard & Curran staff for all of their efforts and achievements.

Mr. Fish reported last year the City had a $1.7 million subsidy issue. With the changes made by Council the amount was brought down to $1.2 million, and is now down to $300,000.

CONSENT AGENDA

A. August 24, 2020 Special City Council Meeting Minutes

B. Ordinance 2020-25: Repealing Article II in Chapter 70 Business Tax Receipts – Second Reading

An Ordinance of the City of Groveland, County of Lake, State of Florida, repealing Article II in Chapter 70 of the Code of Ordinances of the City of Groveland which imposed a Business Tax on businesses located within the City; repealing all business tax fees; providing for codification and severability; and providing for an effective date.

C. **Resolution 2020-45 Satisfaction of CDBG-HR Program Deferred Payment Loan Agreement and Mortgage (Bardou)**
A resolution of the City Council of the City of Groveland, Florida approving the Release of Mortgage of Donna and Richard Bardou for the CDBG-HR Program Deferred Payment Loan Agreement and Mortgage; authorizing execution of the Release of Mortgage; providing for an effective date.

City Clerk Wright read the following headnotes into the record: Ordinance 2020-25; and Resolution 2020-45.

Motion: Council Member Sweatt moved to approve the Consent Agenda; seconded by Council Member Smith.

Vice Mayor Radzik stated he would like to make sure the repealing of business tax receipts does not preclude the City from reinitiating the program in the future.

Motion passed with all Council Members present voting aye.

OLD BUSINESS
None.

NEW BUSINESS

1. **Consideration of Approval: Ordinance 2020-30 Community Development Code – First Reading**
An Ordinance of the City of Groveland, County of Lake, State of Florida, amending Chapters in Subpart B of the Code of Ordinances known as the Land Use Development Regulations; adopting a new Zoning Code and Zoning Map; repealing Chapters 101, 49, and 153; repealing Articles I, II, and III in Chapter 137, as well as Articles I, II, and III in Chapter 145; retaining appendix a-fee schedule; providing for conflicts, codification and severability; providing for an effective date.

City Clerk Wright read the headnote into the record.

Motion: Council Member Sweatt moved to approve Ordinance 2020-30 Community Development Code - First Reading; seconded by Council Member Smith.

Council Member Sweatt stated staff did a fabulous job on the update.

Council Member Smith felt the concept of smart growth was embedded throughout the code update. He thanked staff for creating a win-win situation for the City and developers.

Vice-Mayor Radzik asked if Community Development Director Tim Maslow would provide an overview of the proposed updates.

Mr. Maslow read a letter from Congress for the New Urbanism (CNU) Florida Chair Rick Geller approving of the proposed code. He also provided a presentation of the Community Development Code updates as follows:

- **Changes to the Code**
  - Chapter 101 – General and Administrative
  - Chapter 137 – Miscellaneous
  - Chapter 145 – Subdivisions
  - Chapter 149 – Traffic and Access
  - Chapter 153 – Zoning
  - New Zoning Map

- **What's Special**
  - Compatible with new Future Land Use
  - Unified Code
  - Graphics, images, and tables
  - Context sensitive standards
  - Codifies natural charm

- **Future Land Use Map**
  - Town
  - Village
  - Hamlet
  - Established neighborhood
  - Agriculture
  - Conservation
  - Green Swamp Town
  - Green Swamp Rural

- **Areas with little to no Changes**
  - Industrial areas
  - Established neighborhoods
  - Agricultural areas
  - Conservation and green swamp areas

- **Community Infrastructure**
  - Roads
  - Lanes
  - Alleys
  - Intersections

- Crosswalks
- Bulb-outs
- Roundabouts
- Traffic Calming

- **Open Space Requirements**
  - Green
  - Square
  - Plaza
  - Greenway Trail
  - Pocket Park
  - Mid-block Passage

- **Phase II of Code updates**
  - Joint Planning Agreement with Lake County
  - Tree Preservation
  - Agrarian Uses
  - Bicycle Roadway Design
  - Dark Sky Certification
  - Pre-permitting missing middle housing types

Vice Mayor Radzik expressed his appreciation to Mr. Maslow for the presentation. Vice Mayor Radzik noted the proposed changes are big for the City and having a summary would lead to better understanding.

Council Member Smith and Mayor Wilson thanked Mr. Maslow and staff for all of their efforts in updating the Code.

Motion passed with all Council Members present voting aye.

REPORTS

Councilwoman Sweatt

- September 11th attended the Lake League Luncheon. The guest speaker was Diane Kornegay, Superintendent Lake County Schools. Ms. Kornegay provided an update on the school policy during the pandemic.
- September 16th attended the East Central Florida Regional Planning Council (ECFRPC) Meeting. Councilwoman Sweatt report the Nominating Committee Meeting began at 9:15 a.m. in which Councilwoman Sweatt noted she has stepped down from serving on the Executive Committee to allow others the opportunity to serve. The Executive Meeting followed in which Mr. Joe Knopp provided a presentation of the year-end September 2019 Annual Financial Report.
- Lastly, during the Regular Meeting Ms. Muirhead summarized the water initiative and discussed the 20-year Regional Water Supply Plan that included available water supply, projected water demand and needs, projected growth and alternative water and conservation.

- Councilwoman Sweatt stated a report was provided on the economic impact of Covid-19 pandemic. According to the State our region could be expected to lose 391,000 jobs, $47.9 billion dollars in sales and $17.6 billion in personal income.
- Councilwoman Sweatt reported the "*How Did We Grow"* meeting would be postponed until the January 2021 due to the pandemic.
- September 17th conference call with City Manager Hein.
- September 18th attended the Legislative Police Committee Meeting/Municipal Administration Policy Committee Meeting. The committee reviewed issues such as short term rentals; cyber security; virtual public meetings and public notices, quorum requirements; fireworks; smoking in public parks and communication between public officials. These items will be further discussed then paring down the list of items to three for discussion, until one of the issues is selected as top priority.

Council Member Waite

- September 14th met with Pastor Tony McCoy of Hope International Church regarding the use of the community gymnasium.
- September 17th spoke with Finance Director John Ter Louw via phone regarding additional CARES Act funds.
- Attended bi-weekly meeting with City Manager Hein.
- Attended the CRA Open House hosted by S&ME.
- September 18th met with Parks, Facilities, and Community Services Director Mike Walker regarding Hope International Church's community gymnasium.

Council Member Smith

- Attended various meetings with staff.

Council Member Smith noted a lack of public participation in the City Council meetings. He felt with the virtual environment more people would watch and provide input. Vice Mayor Radzik agreed with Council Member Smith.

Vice Mayor Radzik

- September 16th attended the East Central Florida Regional Planning Council (ECFRPC) meeting.
- September 17th discussed the CARES Act with Finance Director John Ter Louw.
- September 18th attended the Florida League of Cities Finance Taxation Committee Meeting. Vice Mayor Radzik reported he had spoken with City Manager Hein and Mr. Ter Louw, but was unable to speak with Council due to time constraints regarding his votes for Ecommerce and Communications Services taxation.

Mayor Wilson

- September 14th attended a City Strong webinar hosted by Florida League of Cities. The discussion was about the way different cities have handled the pandemic; ideas to do things differently once the pandemic is under control; and ways to implement employee wellness challenges.
- September 17th attended the CRA Open House hosted by S&ME.
- September 17th attended the Planning and Zoning Board Meeting.
- September 18th attended the Land Use and Economic Development Legislative Meeting hosted by the Florida League of Cities. Home Rule, impact fees, and vacation rentals were discussed.
- Meeting with City Manager Hein.

Mayor Wilson challenged each Council Member to bring two (2) people to the next City Council Meeting. She agreed with Vice Mayor Radzik and Council Member Smith that the meetings have been quiet and stated the need to find ways to engage the public more.

City Manager Hein

- Will be attending the International City/County Management Association (ICMA) Conference this week. City Manager Hein requested that Council keep their bi-weekly appointment time open to meet with potential candidates for open positions. He also notified Council of Mr. Maslow standing-in as acting City Manager during the time he is attending the conference.
- Upcoming City Council meetings are tentatively scheduled for October 5th and October 19th. Mr. Hein suggested the November 2nd Council Meeting be cancelled due to the November 3rd Election.

City Attorney Anita Geraci-Carver

- The City's property acquisition from the Charles E. Bradshaw, Jr. Revocable Trust successfully closed last week.

Vice Mayor Radzik asked if the Perry Brigmond properties were closed. City Attorney Gerarci-Carver reported the properties were closed in August.

ADJOURNMENT

Mayor Wilson adjourned the meeting at 8:56 p.m.

Groveland
FLORIDA
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_____

Evelyn Wilson, Mayor

Attest: ----------
Virginia Wright, City Clerk

Groveland
FLORIDA
City with Natural Charm

CONSENT AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: T.J. FISH, DIRECTOR OR TRANSPORTATION & PUBLIC WORKS

SUBJECT: AUTHORIZATION OF THE MAYOR TO SIGN A LETTER ON BEHALF OF THE CITY COUNCIL TO THE LAKE~SUMTER METROPOLITAN ORGANIZATION (MPO) REGARDING THE PENDING ADOPTION OF THE 2045 LONG RANGE TRANSPORTATION PLAN

DATE: OCTOBER 19, 2020

GENERAL SUMMARY/BACKGROUND:
On October 28, the Lake~Sumter Metropolitan Planning Organization will consider adoption of the 2045 Long Range Transportation Plan (LRTP). The requested action is to authorize Mayor Wilson to sign the draft letter to the MPO providing formal comments on the draft plan.

The comments are refreshingly positive as the MPO staff and consultants have included all three of Groveland's roadway capacity needs in the cost-feasible plan. The SR 50 Realignment Project is included as a cost-feasible project through construction with Strategic Intermodal System (SIS) funds.

US 27 from Florida's Turnpike to south of SR 19 by Villa City and Ford Commerce Park is included as cost-feasible through construction to widen to six lanes, also with SIS funds. And SR 19 is being added to the plan to eventually widen to four lanes or to make operational capacity improvements such as at key intersections. Both of these facilities are shown as having funding available in outer years of the plan (2036-45). Having these facilities in the plan will allow the planning to begin in the coming years with construction several years away.

Of note, Florida's Turnpike is a committed project in the five-year Transportation Improvements Program to widen to eight lanes and to construct a full interchange at US 27 & SR 19. That project is funded with toll revenues.

BUDGET IMPACT:
None.

LEGAL NOTICE:
Not required.

STAFF RECOMMENDATION:
Staff recommends approval the draft letter from Mayor Wilson to Chair Campione of the Lake~Sumter MPO.

ATTACHMENTS:
Attachment 1 – Draft letter to the MPO with exhibit from the draft 2045 plan.

Groveland
FLORIDA

Evelyn Wilson
Mayor
352-429-2141 ext. 811
Evelyn.Wilson@groveland-fl.gov

156 South Lake Avenue • Groveland, FL 34736 • www.Groveland-FL.gov

October 19, 2020

Lake~Sumter Metropolitan Planning Organization
1300 Citizens' Boulevard, Suite 175
Leesburg, Florida 34748

RE: 2045 Long Range Transportation Plan

Chair Leslie Campione,

On behalf of the City Council of Groveland, the following formal comments are offered on the draft 2045 Long Range Transportation Plan Summary/Adoption Report dated October 8. Specifically, the comments will focus on Table 15: 2045 Cost Feasible Plan Projects.

The City of Groveland is most pleased to see the first project on the table is Groveland's SR 50 Realignment Project. The City appreciates the coordination with the MPO and with the Florida Department of Transportation to move this project into the right-of-way acquisition phase. That coordination is reinforced by the project's inclusion in the new plan as cost-feasible through construction with funding from FDOT's Strategic Intermodal System (SIS) program.

It is also very encouraging to see another Strategic Intermodal System facility in Groveland included as the second project on the table. US 27 from Groveland's northern ramps of Florida's Turnpike to south of SR 19 is shown as cost-feasible through planning, design, and construction phases to widen the roadway to six lanes. This is supportive of Groveland's Comprehensive Plan and of the economic development efforts in and around Ford Commerce Park.

Fifth on the table is SR 19 in Groveland. The City's recent planning efforts have revealed the need to prepare for the future capacity needs of SR 19. It is promising to see the facility in the cost-feasible plan through the planning, design, and construction phases. Additionally, it is encouraging that the MPO is taking an innovative approach of also including the SR 19 segment from SR 50 to CR 455 as a candidate for strategic improvements as funding becomes available. SR 19 is becoming a busy freight corridor as it connects multiple SIS facilities including three in Groveland (SR 50, US 27, and Florida's Turnpike).

Compliments to your staff and consultants on a polished and professional document that supports the transportation needs and economic development efforts of the Lake-Sumter Region and of the City of Groveland.

Thank you for your consideration.

Mayor Evelyn A. Wilson

Groveland

CONSENT AGENDA ITEM

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: DAN MURPHY, ECONOMIC DEVELOPMENT MGR.

SUBJECT: Consideration of Approval Resolution 2020-55: Economic Development Incentives for Relocating Targeted Industry – Traffic Control Devices

DATE: October 19, 2020

GENERAL SUMMARY/BACKGROUND:

This item is to request consideration for approval of Resolution 2020-55, economic development incentives for applicant Traffic Control Devices (TCD). The incentives were considered and approved by the CRA Board July 27, 2020.

Before deciding to locate in Groveland, the applicant, Traffic Control Devices (TCD), requested consideration to participate in the Jobs Growth Incentive program. The company was seeking to develop a facility within the city Groveland. The company is proposing to construct a new building and create 25 jobs in Groveland.

Traffic Control Devices (TCD) is a specialty electrical contractor and whose work is primarily done for State, County and City municipalities. TCD has been the primary contractor for Lake County Traffic department of over 20 years and has worked for Disney and Universal Studios for over 25 years. The company's work typically includes: Traffic Signals; Street Lighting; Sign Structures and Signs and ITS (Intelligent Transportation Systems) such as Fiber Optic cable and high tech devices, GPS equipment, Smart Transportation readers, Toll equipment, Network devices, CCTV, etc.

Traffic Control Devices, Inc. (TCD) is a privately owned corporation established in 1978. Over the last three decades, TCD has earned a reputation of quality in the electrical contracting and transportation engineering industry. TCD specializes in the design, construction, implementation, and maintenance of Intelligent Transportation System (ITS) projects and their associated communications, control, and display hardware. TCD installs, integrates, tests, and maintains copper, fiber optic, wireless, and hybrid communications systems.

TCD is a very well established corporation with the in-house construction services and financial resources necessary to provide simultaneous support for multiple projects in different jurisdictions and states.

TCD capital investment in Groveland will be $1.1 million. ($750K for structure, $150K property and an additional 200K for design and miscellaneous improvements). The company will employ 25 people on average. Hourly rates would average approximately $23-25 per hour without labor burden. With labor benefits, an additional 63% is added to the average, raising it to $35 or greater per hour.

Based upon the projection, the Groveland CRA proposed to grant two incentives: waiver of permit fees and a Job Growth Incentive of $1,000 per employee for ten new employees.

Waiver of Permit Fees

Section 25-3 (1) a. of Groveland Code of Ordinances. Part of that specific section authorizes waiver building permit fees up to 100% for a new building of at least 4,000 sq ft. Estimated permit fees were approximately $20,000 for the Traffic Control Devices structures.

Job Growth Incentive

CRA incentives allow an allocation of $1,000 per new employee earning more than 115 percent of the County's average annual wage. The proposed award was based upon an estimated 10 employees to open the facility.

BUDGET IMPACT:
The Groveland Community has allocated $100,000 for FY 2019/2020 in account 10-552000-485 Economic Incentives. The current balance of the account is $100,000. $70,000 is available in the permit fee fund.

LEGAL NOTE:
None.

STAFF RECOMMENDATION:
Staff recommends City Council approval of Resolution 2020-55 for the grant approved by the CRA Governing Board including $10,000 economic incentive award and up to $20,000 in permit fee waivers and authorize the City Manager, CRA Manager and/or their designee(s) to execute necessary agreements and documents to implement this project.

ATTACHMENTS:
1. Resolution 2020-55
2. Economic Development Agreement

ATTACHMENT 1

RESOLUTION 2020-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVELAND, FLORIDA, APPROVING THE ECONOMIC AGREEMENT BETWEEN THE CITY OF GROVELAND AND TRAFFIC CONTROL DEVICES, INC.; AUTHORIZING EXECUTION OF THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Groveland is authorized by the provisions of Article VIII, Section 2 of the Florida Constitution and Section 166.021, Florida Statutes to expend public funds to facilitate the growth of business enterprises in the City; and

WHEREAS, the Legislature has found that it constitutes a public purpose to expend public funds for economic development activities, including but not limited to making grants to private enterprises for the attraction of new businesses to the city, as well as fee-based credits and refunds; and

WHEREAS, the City is further authorized to make an economic incentive award under the *Municipal Home Rule Powers Act*; Article VIII, Section 2(b) of the *Constitution of the State of Florida*; Chapter 166, Florida Statutes, Ch. 25 of the City of Groveland Code of Ordinances, City of Groveland and controlling law.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GROVELAND, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The Economic Development Agreement between the City of Groveland and Traffic Control Devices, Inc., a copy of which is attached hereto, is approved. The total award to be funded by the City of Groveland shall not exceed the sum of TWENTY THOUSAND AND NO/100 ($20,000.00) comprised of the following:

Waiver (credit)	Up to $20,000.00
Building Plan Review Fees	
Building Permit Fees	
Building Inspection Fees	

Section 2. In July 2020 the CRA approved the following award:

- Job Growth Incentive – payment of $1,000 per new job, not to exceed $10,000.00.

Section 3. The Council authorizes the Mayor to execute the Agreement.

Section 4. This resolution shall take effect immediately upon its adoption by the City Council of the City of Groveland, Florida.

PASSED AND RESOLVED this _____ day of October, 2020, by the City Council of the City of Groveland, Florida.

_____
Evelyn Wilson, Mayor
City of Groveland, Florida

ATTEST:

_____
Virginia Wright, City Clerk

Groveland
FLORIDA
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Approved as to Form:

_____
Anita Geraci-Carver
City Attorney

Passed First Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Mike Radzik		
Mike Smith		
Dina Sweatt		
Randolph Waite		
Evelyn Wilson		

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CONSENT AGENDA

MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

VIA: MIKE HEIN, CITY MANAGER

FROM: TIM MASLOW, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: CONSIDERATION OF APPROVAL: RESOLUTION 2020-56 – AQUAPONIC FARM AGREEMENT AND ADDENDUM TO AGREEMENT

DATE: OCTOBER 19, 2020

GENERAL SUMMARY/BACKGROUND:

On August 24, 2019 Council approved Resolution 2020-41 to construct and manage an Aquaponic Farm in the City of Groveland.

Resolution 2020-56 approves the Agreement and Addendum to Agreement between the City of Groveland and vendor Backyard Farm Express. The Addendum clarifies points not specified in the original Agreement.

STAFF RECOMMENDATION:
Staff recommends approval of Resolution 2020-56.

ATTACHMENTS:
Attachment 1 Resolution 2020-56
Attachment 2 City of Groveland Aquaponic Farm Agreement and Addendum to Agreement

ATTACHMENT 1

RESOLUTION 2020-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVELAND, FLORIDA, APPROVING THE AGREEMENT BETWEEN THE CITY OF GROVELAND AND BACKYARD FARM EXPRESS, LLC AND ADDENDUM TO AGREEMENT BETWEEN THE CITY OF GROVELAND AND BACKYARD FARM EXPRESS, LLC RELATING TO THE GROVELAND AQUAPONIC FARM; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Groveland owns Festival Park in the City of Groveland; and

WHEREAS, Backyard Farm Express, LLC desires to use a portion of Festival Park for construction and operation of an aquaponic farm to grow produce and fish; and

WHEREAS, the parties desire to enter into an agreement for the purpose of setting forth the terms and conditions of Backyard Farm Express, LLC's use of Festival Park for this purpose.

WHEREAS, the City Council finds it beneficial to set forth the use terms and conditions in a written agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GROVELAND, LAKE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The Agreement between the City of Groveland and Backyard Farm Express, LLC, a Florida limited liability company, a copy of which is attached hereto, and Addendum to Agreement between the City of Groveland and Backyard Farm Express, LLC, a copy of which is attached hereto, is approved.

Section 2. The Council authorizes the City Manager to execute the Agreement and Addendum.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council of the City of Groveland, Florida.

PASSED AND RESOLVED this _____ day of _____ 2020, by the City Council of the City of Groveland, Florida.

_____

Evelyn Wilson, Mayor
City of Groveland, Florida

ATTEST:

_____
Virginia Wright, City Clerk

Groveland
FLORIDA
City with Natural Charm

Approved as to Form:

_____
Anita Geraci-Carver
City Attorney

Passed First Reading _____

Council Member _____ moved the passage and adoption of the above and foregoing Resolution. Motion was seconded by Council Member _____ and upon roll call on the motion the vote was as follows:

	YEA	NAY
Mike Radzik		
Mike Smith		
Dina Sweatt		
Randolph Waite		
Evelyn Wilson		