



City of Groveland
Building Department
156 S Lake Ave Groveland, FL 34736
352-429-2141
www.groveland-fl.gov

eTRAKiT User Registration Application

TERMS AND CONDITIONS:

The eTRAKiT system is an optional online service provided by the City of Groveland, which replaces the prior permit process permit program. In consideration of being authorized to use eTRAKiT,

_____ (hereinafter referred to as the "User")
(Print name) having an address of _____
and an e-mail address of _____

understands and agrees to the following terms and conditions:

- 1. Only the User may obtain a building permit through eTRAKiT. The User will keep confidential and shall take all necessary steps to insure that User shall only use any passwords or PINs used to access eTRAKiT and User shall be fully responsible for any use of the eTRAKiT system by persons using any password or PIN issued to User.
2. All work authorized by any permit must comply with all applicable ordinances and codes adopted by the City of Groveland.
3. All work authorized by permit is subject to inspection. Required inspections can be scheduled through TRACiT.
4. Permits shall automatically EXPIRE, and become void if work has not started within 180 days from the issuance date, or if the work starts and then stops for a period of six months. One extension of up to six months may be granted if requested in writing, along with applicable fees. All work authorized by this permit must be completed within 1 year from the issuance date
5. Work shall not commence until the User is in receipt of an issued building permit.
6. User must be properly licensed by the State Contractors Board to perform all work for which User obtains permits. All permits will be verified upon issuance. Plumbing, mechanical, electrical and roofing permits issued to B (General) License contractors will be void and ineligible for refund.
7. User hereby certifies that all information provided herein is correct and that all information User will provide through eTRAKiT will be correct.
8. User shall abide by all the terms listed in the declaration on the building permit. User must print and sign the permit. User, or User's designee shall post the permit and inspection record list at the job site.

User has read, understood, and agrees to the terms on this page: Initials: _____

9. Only the "Descriptions of Work" supplied by City of Groveland within this application package shall be used to obtain permits through eTRAKiT. All permits with unauthorized description are subject to revocation.
10. User's ability to continue using eTRAKiT shall be revoked if User fails to adhere to any of the above noted terms or any City of Groveland Codes or ordinances, or any State or Federal laws or regulations.
11. "Total fees due" refer to Building Inspection fees only. All other fees (i.e. public works, utility department environmental health and fire department, school, inclusionary housing, etc.) are paid separately.

Using eTRAKiT:

- To initiate the permit application in eTRAKiT, a valid address must be selected within eTRAKiT. If User does not find the valid address, User must contact the Building Department to correct discrepancies or assign an address.
- Upon renewal of User's State Contractor's License and/or City of Groveland Business License, User must contact the City of Groveland Building Department to update User's file. The User cannot obtain web permits if User's State Contractor License or City of Groveland Business License does not appear to be current in the eTRAKiT system.

User has read, understood, and agrees to the terms on this page: Initials: _____

USER DECLARATION (PRINT LEGIBLY)

I hereby declare under penalty of perjury under the laws of the State of Florida that the following information is true and correct:

User Name	Business Name		
Mailing Address			
City, State & Zip			
Email			
Telephone Number		Fax Number	
License Number		Expiration Date	
License Classification		Supplemental Classification (s)	
Business License No.		Business Lic. Expiration Date	

CONTRACTOR'S LICENSE

I hereby declare under penalty of perjury under the laws of the State of Florida that I am licensed by the Florida Department of Business and Professional Regulation, and that my license is in full force and effect.

WORKER'S COMPENSATION

I hereby declare under penalty of perjury that I am in compliance with R.69L, F.A.C. and Ch. 440, Florida Statutes.

Carrier		Policy Number	
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I declare under penalty of perjury under the laws of the State of Florida that all of the statements and information on this page are true and correct and that this application was executed on _____, in _____, Florida.

Signature

I agree to comply with all applicable county and state laws, codes, ordinances, regulations and policies relating to building construction and hereby authorize representatives of the City of Groveland to enter upon the property where work is being conducted for inspection purposes. If for any reason my license has been suspended or revoked, I will notify the City of Groveland Building Department immediately and this registration will be voided.

By signing below, and initialing each page herein, I acknowledge my understanding of and voluntarily agree to all of the terms and conditions and other information set forth above in this eTRAKIT User Application:

User Signature _____ Date _____

User has read, understood, and agrees to the terms on this page: Initials: _____