



## Fence Zoning Checklist

- Zoning Application
- Property Record Card
- Site Plan/Survey with location of fence and gates
- HOA Approval
- Easement Waiver (if applicable)

**Post permit on front door during the installation of fence for and for the inspection.**

Once work is completed schedule a final inspection by calling 352/434-7184 or by emailing [zoninginspections@groveland-fl.gov](mailto:zoninginspections@groveland-fl.gov)

I have read the above checklist to apply for a zoning permit. I understand it is my responsibility to have the work installed per the approved site plan.

Property Address: \_\_\_\_\_

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Installer (if applicable): \_\_\_\_\_



# ZONING PERMIT APPLICATION

Date Received \_\_\_\_\_

Permit # \_\_\_\_\_

Alternate Key #: \_\_\_\_\_

Project Address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Fence:** (Material shall be a standard material conventionally used by the fence industry)

Vinyl  Wood  Chain Link  Wrought Iron  Metal

Fence Height Max: Front \_\_\_\_\_ Rear \_\_\_\_\_ Side \_\_\_\_\_ Street Side \_\_\_\_\_

Fence Length and Location: \_\_\_\_\_

Pavers  Slab  Total Square Footage: \_\_\_\_\_

New Lot Impervious surface calculated \_\_\_\_\_ sq.ft.

**Submittal Requirements:** One copy of a dimensioned site plan/survey that contains the following: All existing structures; setbacks; proposed location of addition. By signing this application, the homeowner/ contractor understands that in addition to Groveland's regulations, there may be private restrictions or approval requirements that will affect your ability to perform the proposed work. If your subdivision has a Homeowner's Association, you must provide a HOA approval letter. If the placement of this addition is in an existing easement, including but not limited to drainage, utility, ingress, and egress easements, you must sign an Easement Waiver.

Homeowner/Contractor Name (print) \_\_\_\_\_

Signature \_\_\_\_\_ Contractor Lic. # \_\_\_\_\_

Contractor's Address if applicable: \_\_\_\_\_

Applications may be submitted in person, online using etrakit @ <https://gvl-d-trk.aspgov.com/etrakit/> by email to [permitting@groveland-fl.gov](mailto:permitting@groveland-fl.gov)

City of Groveland, Building Division  
6825 State Rd. 50. Groveland, FL 34736  
Phone (352)-429-2141 Opt 2 Email: [permitting@groveland-fl.gov](mailto:permitting@groveland-fl.gov)



## CITY OF GROVELAND

### EASEMENT AFFIDAVIT

As the property owner located at \_\_\_\_\_ (address) in Groveland, FL, I understand that I am installing a \_\_\_\_\_ in an easement. I further understand that a time may come when it is necessary for the removal of the \_\_\_\_\_ for the functionality of said easement. I also understand that I may be ordered to remove the \_\_\_\_\_ at my own expense, or it may be removed without my consent at a later date if the need arises. I also will not hold the City of Groveland, or its employees and or agents responsible in the issuance of this permit for the fence/pavers.

Owner \_\_\_\_\_ Date \_\_\_\_\_

Owner's Signature \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_ who is personally known to me or has produced as identification and who did \_\_\_\_\_ or did not \_\_\_\_\_ take an oath.

Notary Public \_\_\_\_\_

City of Groveland, 6825 State Rd. 50. Groveland, FL 34736

Phone 352-429-2141

E-mail: [permitting@groveland-fl.gov](mailto:permitting@groveland-fl.gov)